



Charter Schools Institute
The State University of New York

SUNY Charter Schools Institute
Winter 2010 New Charter Application Schedule

(Please be aware that all dates are subject to change. Please continue to visit the Institute's website, www.newyorkcharters.org, for ongoing updates about the application process.)

Action	Timeframe
Submission of applications	<ul style="list-style-type: none">• Applications for schools to open in the Fall of 2011 may be submitted by the second Monday in January (<u>January 11, 2010</u>).• Applications for schools planning to open in 2012 and later can be submitted at anytime. However, consideration will first be given to schools with earlier opening dates.• Please be aware that if you are planning to open in the Fall of 2011, the latest you may submit an application is by the Institute's Summer application cycle deadline of <u>May 3, 2010</u>.
Review by Institute staff	January 11 – April 30, 2010
Review by External Panel members	January 12 – February 12, 2010
External Review Panel meetings	Week of February 15, 2010

Action	Timeframe
CSI staff meet with applicant(s) & proposed school trustees	Week of February 15, 2010
Determination by Institute staff of whether to continue an application in the review process, and issuance of the first Request for Amendments (RFAs)	End of February/Beginning of March RFA Due: 5-7 days after receipt
Notification of applicants whose applications will not move forward in the review process	End of February/Beginning of March
Review of first RFA submissions by Institute staff	Early/Mid March
Determination by Institute staff of need for second RFAs, and issuance, if required	Early/Mid March RFA Due: 5-7 days after receipt
Review of any second RFA submissions by Institute staff	Mid/Late March
Third RFAs, if necessary	Late March RFA Due: 1-2 days after receipt
Review of any third RFA submissions by Institute staff	Early April
Formal interview(s) of applicant(s) & proposed trustees with University Trustees	Late April/Early May
Institute Counsel meets with applicant(s) to finalize policy attachments	Late April/May
Meetings of the SUNY Trustees Charter School Committee	Early May
Meetings of the SUNY Board of Trustees	May 11, 2010 June 15, 2010

Please be aware of the following information:

1. Applications approved by the State University Trustees in May or June would probably be scheduled for action by the Board of Regents at its September meeting.
2. Be aware that all dates are tentative and subject to change.

jgs
8/28/09