

PUBLIC NOTICE

YOU HAVE A RIGHT TO SEE PUBLIC RECORDS

The amended Freedom of Information Law, which first took effect on January 1, 1978, gives you the right of access to many public records, which may include records of the SUNY Charter Schools Institute.

SUNY has adopted regulations governing when, where and how you can see its public records. These regulations are available at places where such records are stored.

According to these regulations, records may be made available for viewing at:

Charter Schools Institute
State University of New York Charter Schools Institute
SUNY Plaza
353 Broadway
Albany, New York 12246

Charter Schools Institute
SUNY College of Optometry
33 West 42nd Street, 18th Floor
New York, NY 10036

The following official will help you exercise your right to access:

Kyra Lazzaro, Records Access Officer
State University of New York Charter Schools Institute
SUNY Plaza
353 Broadway
Albany, New York 12246
Phone: (518) 445-4250
Facsimile: (518) 320-1572
E-Mail: Charters@suny.edu

If you are denied access to a record, you may appeal to the following person:

Hank Bennett
FOIL Appeals Officer
SUNY System Administration
353 Broadway, SUNY Plaza
Albany, NY 12246