



# OPEN MEETINGS LAW

QUICK REFERENCE CARD

## [SAMPLE PUBLIC NOTICE]

Pursuant to Governor Cuomo’s Executive Order 202.1 issued on March 12, 2020 suspending the in-person public participation provisions of the Open Meetings Law, the [Name of Education Corporation] meeting scheduled for \_\_\_\_\_, 2020 will be held electronically via [conference call][webinar]. Members of the public may [listen to] or [view] the board meeting by [insert instructions to dial into the conference call or log into the webinar]. A recording of the meeting will be transcribed and posted on the website at: [insert link].

[Attach Agenda here.]

