**Epicenter User Security Request Form**

**ADD NEW USER**

Ed Corp Name:

School Name:

User First Name:

User Last Name:

Email Address:

Title:

Epicenter Team Lead – yes/no (to be lead in communication/troubleshooting):

Primary data administrator – yes/no (to be lead in submission of requirements that may include student level data):

User access at the Ed. Corp level – yes/no (which includes all schools within the ed. Corp.):

Requestor Name:

Requestor Phone:

**REMOVE USER**

School or Ed Corp Name:

User First Name:

User Last Name:

User Email Address:

Reason for Removal:

Requestor Name:

Requestor Phone:

