

**BROWNSVILLE COLLEGIATE CHARTER SCHOOL**

**BROOKLYN, NEW YORK**

**AUDITED FINANCIAL STATEMENTS**

**OTHER FINANCIAL INFORMATION**

**REPORT REQUIRED BY  
GOVERNMENT AUDITING STANDARDS**

**AND**

**INDEPENDENT AUDITOR'S REPORTS**

**JUNE 30, 2015**

**(With Comparative Totals for 2014)**



**MENGEL METZGER BARR & CO. LLP**

Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
Brownsville Collegiate Charter School

**Report on the Financial Statements**

We have audited the accompanying financial statements of Brownsville Collegiate Charter School, which comprise the statement of financial position as of June 30, 2015, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Brownsville Collegiate Charter School as of June 30, 2015, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Report on Summarized Comparative Information**

We have previously audited Brownsville Collegiate Charter School's June 30, 2014 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 16, 2014. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2014 is consistent, in all material respects, with the audited financial statements from which it has been derived.

**Other Report Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 20, 2015 on our consideration of Brownsville Collegiate Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Brownsville Collegiate Charter School's internal control over financial reporting and compliance.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
October 20, 2015

BROWNSVILLE COLLEGIATE CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2015

(With Comparative Totals for 2014)

| <u>ASSETS</u>                          | <u>June 30,</u>     |                     |
|--|---------------------|---------------------|
|  | <u>2015</u>         | <u>2014</u>         |
| <u>CURRENT ASSETS</u>                  |                     |                     |
| Cash                                   | \$ 1,308,123        | \$ 1,426,980        |
| Grants and other receivables           | 100,214             | 107,673             |
| Prepaid expenses                       | <u>107,290</u>      | <u>27,199</u>       |
| TOTAL CURRENT ASSETS                   | 1,515,627           | 1,561,852           |
| <br><u>PROPERTY AND EQUIPMENT, net</u> | <br><u>550,733</u>  | <br><u>421,091</u>  |
| TOTAL ASSETS                           | <u>\$ 2,066,360</u> | <u>\$ 1,982,943</u> |
| <br><u>LIABILITIES AND NET ASSETS</u>  |                     |                     |
| <u>CURRENT LIABILITIES</u>             |                     |                     |
| Accounts payable and accrued expenses  | \$ 301,725          | \$ 308,395          |
| <br><u>NET ASSETS, unrestricted</u>    |                     |                     |
| Designated for stability fund          | 735,000             | 735,000             |
| Undesignated                           | <u>1,029,635</u>    | <u>939,548</u>      |
|  | <u>1,764,635</u>    | <u>1,674,548</u>    |
| TOTAL LIABILITIES AND NET ASSETS       | <u>\$ 2,066,360</u> | <u>\$ 1,982,943</u> |

The accompanying notes are an integral part of the financial statements.

BROWNSVILLE COLLEGIATE CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2015  
(With Comparative Totals for 2014)

|  | <u>Year ended June 30,</u> |                     |
|--|----------------------------|---------------------|
|  | <u>2015</u>                | <u>2014</u>         |
| Operating revenue and support:               |                            |                     |
| State and local per pupil operating revenue  | \$ 5,752,874               | \$ 4,763,491        |
| Government grants                            | 258,093                    | 273,205             |
| Contributions                                | 585,000                    | 248,095             |
| Other income                                 | <u>35,174</u>              | <u>21,154</u>       |
| TOTAL OPERATING REVENUE AND SUPPORT          | 6,631,141                  | 5,305,945           |
| Expenses:                                    |                            |                     |
| Program services - education                 | 5,857,279                  | 4,585,845           |
| General and administrative                   | <u>683,775</u>             | <u>568,522</u>      |
| TOTAL EXPENSES                               | <u>6,541,054</u>           | <u>5,154,367</u>    |
| CHANGE IN NET ASSETS                         | 90,087                     | 151,578             |
| Unrestricted net assets at beginning of year | <u>1,674,548</u>           | <u>1,522,970</u>    |
| UNRESTRICTED NET ASSETS AT END OF YEAR       | <u>\$ 1,764,635</u>        | <u>\$ 1,674,548</u> |

The accompanying notes are an integral part of the financial statements.

BROWNSVILLE COLLEGIATE CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2015  
(With Comparative Totals for 2014)

|  | Program<br>services -<br>education | General<br>and<br>administrative | Total               |                     |
|--|------------------------------------|----------------------------------|---------------------|---------------------|
|  |                                    |                                  | Year ended June 30, |                     |
|  |                                    |                                  | 2015                | 2014                |
| Salaries                               | \$ 3,557,007                       | \$ 238,053                       | \$ 3,795,060        | \$ 3,099,185        |
| Payroll taxes and employee benefits    | 600,932                            | 39,555                           | 640,487             | 503,430             |
| Occupancy                              | 81                                 | -                                | 81                  | 1,290               |
| Repairs and maintenance                | 48,945                             | 28,620                           | 77,565              | 28,343              |
| Textbooks                              | 14,348                             | -                                | 14,348              | 38,001              |
| Instructional supplies and assessments | 145,835                            | -                                | 145,835             | 85,823              |
| Computer and technology support        | 277,427                            | -                                | 277,427             | 136,196             |
| Student enrichment and services        | 385,716                            | -                                | 385,716             | 228,000             |
| Professional development               | 181,459                            | -                                | 181,459             | 148,539             |
| Professional services                  | -                                  | 22,196                           | 22,196              | 18,696              |
| Telephone                              | -                                  | 88,161                           | 88,161              | 83,525              |
| Insurance                              | -                                  | 50,696                           | 50,696              | 47,297              |
| Management fees                        | 429,493                            | 75,793                           | 505,286             | 447,733             |
| Office expense                         | 42,783                             | 130,540                          | 173,323             | 123,914             |
| Depreciation and amortization          | 170,945                            | 1,900                            | 172,845             | 134,743             |
| Bad debt expense                       | 732                                | -                                | 732                 | -                   |
| Other                                  | 1,576                              | 8,261                            | 9,837               | 29,652              |
|  | <u>\$ 5,857,279</u>                | <u>\$ 683,775</u>                | <u>\$ 6,541,054</u> | <u>\$ 5,154,367</u> |

The accompanying notes are an integral part of the financial statements.

BROWNSVILLE COLLEGIATE CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2015  
(With Comparative Totals for 2014)

|   | June 30,            |                     |
|---|---------------------|---------------------|
|   | <u>2015</u>         | <u>2014</u>         |
| <u>CASH FLOWS - OPERATING ACTIVITIES</u>  |                     |                     |
| Change in net assets  | \$ 90,087           | \$ 151,578          |
| Adjustments to reconcile change in net assets to net cash provided from operating activities: |                     |                     |
| Depreciation and amortization   | 172,845             | 134,743             |
| Bad debt expense  | 732                 | -                   |
| Changes in certain assets and liabilities affecting operations:                               |                     |                     |
| Grants and other receivables  | 6,727               | 10,118              |
| Prepaid expenses  | (80,091)            | 24,146              |
| Accounts payable and accrued expenses   | <u>(6,670)</u>      | <u>66,614</u>       |
| NET CASH PROVIDED FROM OPERATING ACTIVITIES   | 183,630             | 387,199             |
| <u>CASH FLOWS - INVESTING ACTIVITIES</u>  |                     |                     |
| Purchases of property and equipment   | <u>(302,487)</u>    | <u>(155,454)</u>    |
| NET CASH USED FOR INVESTING ACTIVITIES  | <u>(302,487)</u>    | <u>(155,454)</u>    |
| NET (DECREASE) INCREASE IN CASH   | (118,857)           | 231,745             |
| Cash at beginning of year   | <u>1,426,980</u>    | <u>1,195,235</u>    |
| CASH AT END OF YEAR   | <u>\$ 1,308,123</u> | <u>\$ 1,426,980</u> |

The accompanying notes are an integral part of the financial statements.

BROWNSVILLE COLLEGIATE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015

(With Comparative Totals for 2014)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Brownsville Collegiate Charter School (the “Charter School”), is an educational corporation operating as a charter school in the borough of Brooklyn, New York City. On February 23, 2009, the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years which was renewed for an additional five years effective January 27, 2014 and renewable upon expiration.

The Charter School’s mission is to prepare students for college.

Financial Statement presentation

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). The Charter School reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

These classes of net assets are defined as follows:

*Permanently restricted* – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Charter School. The Charter School had no permanently restricted net assets at June 30, 2015 or 2014.

*Temporarily restricted* – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Charter School pursuant to those stipulations. The Charter School had no temporarily restricted net assets at June 30, 2015 or 2014.

*Unrestricted* – The net assets over which the Governing Board has discretionary control to use in carrying on the Charter School’s operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current unrestricted net assets for specific purposes, projects or investment.

Revenue and support recognition

Revenue from state and local governments resulting from the Charter School’s charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the Charter School when qualifying expenditures are incurred and billable.

BROWNSVILLE COLLEGIATE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015

(With Comparative Totals for 2014)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Contributions

Contributions received are recorded as unrestricted, temporarily or permanently restricted support depending on the existence of any donor restrictions. A contribution that is received and expended in the same year for a specific purpose is classified as unrestricted revenue.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Contributed services

The Charter School receives contributed services from volunteers to develop its academic program and to service on the Board of Trustees. These services are not valued in the financial statements because they do not require "specialized skills" and would typically not be purchased if they were not contributed.

In-kind contributions

Gifts and donations other than cash are recorded at fair value at the date of contribution. The Charter School received in-kind contributions of textbooks totaling \$20,416 and \$21,154 in the years ended June 30, 2015 and 2014, respectively, and are included in other income in the accompanying statement of activities and changes in net assets for the years ended June 30, 2015 and 2014.

Cash

Cash balances are maintained at a financial institution located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at the institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2015 or 2014.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization is computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to ten years.

BROWNSVILLE COLLEGIATE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015

(With Comparative Totals for 2014)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School has filed for and received income tax exemptions in the jurisdictions where it is required to do so. The Charter School files tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2012 through June 30, 2015 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it has not recognized any liability for unrecognized tax benefits.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for year ended June 30, 2014

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2014, from which the summarized information was derived.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 20, 2015, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

NOTE B: RELATED PARTY TRANSACTIONS

Uncommon Schools, Inc. ("USI"), a not-for-profit organization dedicated to helping start and run charter schools, provides management and other administrative support services to the Charter School. The Charter School entered into a five year agreement with USI, dated July 1, 2009, which was renewed for an additional five years on July 1, 2014, under which the Charter School pays USI a service fee of a set percentage of the average number of students enrolled at the Charter School during the school year multiplied by the approved per pupil operating expenses for the school year, and a percentage of all other public entitlement funding receivable during the fiscal year, excluding in-kind contributions and funds from competitive public grants. This percentage is fixed at 9.5% for 2013, decreasing to 9% in 2014, 8.5% in 2015 and 8% for 2016-2019. The fee incurred during the years ended June 30, 2015 and 2014 was approximately \$505,000 and \$448,000, respectively. At June 30, 2015 and 2014, approximately \$103,000 and \$145,000, respectively, were included in accounts payable, relating to USI.

BROWNSVILLE COLLEGIATE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015

(With Comparative Totals for 2014)

NOTE B: RELATED PARTY TRANSACTIONS, Cont'd

The Charter School is related to Kings Collegiate Charter School, Ocean Hill Collegiate Charter School, Brooklyn East Collegiate Charter School, Williamsburg Collegiate Charter School and Bedford Stuyvesant Collegiate Charter School through common Board representation. As none of the schools have an economic interest in the net assets of any other school, the facts do not require consolidation of any of these schools with the Charter School in accordance with GAAP.

See Note I regarding a merger with related parties and replacement of the agreement with USI for providing management and other administrative support services.

In December 2011, the Charter School entered into a memorandum of understanding with Bedford Stuyvesant Collegiate Charter School (“Bedford”) to co-locate in a shared high school beginning in the 2012 – 2013 school year. Bedford is the funding agent for the shared high school and expenses are allocated among applicable schools based on full time equivalent numbers. There were no amounts included in accounts payable or grants and other receivables to Bedford at June 30, 2015 and 2014.

NOTE C: SCHOOL FACILITY

The Charter School is located in a New York City Department of Education facility. At June 30, 2015 and 2014, the Board of Trustees has designated \$735,000 as a stability fund to meet future needs of the Charter School. During the years ended June 30, 2015 and 2014, the Charter School paid a fee to the New York City Department of Education for additional after-school and weekend usage amounting to approximately \$100 and \$1,300, respectively.

NOTE D: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

|  | <u>Year ended June 30,</u> |                   |
|--|----------------------------|-------------------|
|  | <u>2015</u>                | <u>2014</u>       |
| Furniture and fixtures                         | \$ 91,040                  | \$ 81,667         |
| Computers and software                         | 606,398                    | 504,910           |
| Leasehold improvements                         | <u>586,253</u>             | <u>394,630</u>    |
|  | 1,283,691                  | 981,207           |
| Less accumulated depreciation and amortization | <u>732,958</u>             | <u>560,116</u>    |
|  | <u>\$ 550,733</u>          | <u>\$ 421,091</u> |

BROWNSVILLE COLLEGIATE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015

(With Comparative Totals for 2014)

NOTE E: RETIREMENT PLAN

The Charter School sponsors a defined contribution 403(b) plan covering most employees. The Charter School matches employees' contributions up to the lesser of 3% of gross payroll or \$3,500. The Charter School's total contribution to the Plan for the years ended June 30, 2015 and 2014 approximated \$86,300 and \$50,200, respectively.

NOTE F: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE G: CONCENTRATIONS

At June 30, 2015 and 2014, 16% of accounts receivable were due from New York State. At June 30, 2015 and 2014, 61% and 68%, respectively, of accounts receivable were due from a grantor.

During the years ended June 30, 2015 and 2014, 87% and 90%, respectively, of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School is located.

NOTE H: OPERATING LEASES

The Charter School leases office equipment under non-cancelable lease agreements expiring through July 2018. The future minimum payments on these agreements are as follows:

| <u>Year ending June 30,</u> | <u>Amount</u>    |
|-----------------------------|------------------|
| 2016                        | \$ 43,690        |
| 2017                        | 38,958           |
| 2018                        | 9,668            |
| 2019                        | 541              |
|                             | <u>\$ 92,857</u> |

BROWNSVILLE COLLEGIATE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015

(With Comparative Totals for 2014)

NOTE I: MERGER

In December 2014, the Charter School's Board of Trustees approved the merger of the Charter School and Leadership Preparatory Bedford Stuyvesant Charter School, as the successor Charter School under the name Uncommon New York City Charter Schools, in conjunction with Excellence Charter Schools, Bedford Stuyvesant Collegiate Charter School, Brooklyn East Collegiate Charter School, Kings Collegiate Charter School, Leadership Preparatory Brownsville Charter School, Leadership Preparatory Canarsie Charter School, Leadership Preparatory Ocean Hill Charter School and Ocean Hill Collegiate Charter School. The merger was approved on March 6, 2015 by the SUNY Board of Trustees and on June 30, 2015 by the Board of Regents. The merger is effective July 1, 2015. In conjunction with this merger, the Charter School was dissolved and a new agreement is being negotiated with USI to provide management and other administrative services to Uncommon New York City Charter Schools.

**BROWNSVILLE COLLEGIATE CHARTER SCHOOL**

**OTHER FINANCIAL INFORMATION**

INDEPENDENT AUDITOR'S REPORT ON OTHER FINANCIAL INFORMATION

Board of Trustees  
Brownsville Collegiate Charter School

We have audited the financial statements of Brownsville Collegiate Charter School as of and for the year ended June 30, 2015, and we have issued our report thereon dated October 20, 2015, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The 2015 financial information hereinafter is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements for the year ended June 30, 2015, as a whole.

*Mengel, Metzger, Barr & Co. LLP*

Rochester, New York  
October 20, 2015

BROWNSVILLE COLLEGIATE CHARTER SCHOOL

SCHEDULE OF MIDDLE SCHOOL AND HIGH SCHOOL ACTIVITIES

YEAR ENDED JUNE 30, 2015

|   | <u>Middle<br/>School</u> | <u>High<br/>School</u> | <u>Total</u>     |
|---|--------------------------|------------------------|------------------|
| State and local per pupil operating revenue | \$ 4,579,524             | \$ 1,173,350           | \$ 5,752,874     |
| Government grants                           | 190,288                  | 67,805                 | 258,093          |
| Contributions                               | -                        | 585,000                | 585,000          |
| Other income                                | <u>30,794</u>            | <u>4,380</u>           | <u>35,174</u>    |
| TOTAL OPERATING REVENUE<br>AND SUPPORT      | 4,800,606                | 1,830,535              | 6,631,141        |
| Salaries                                    | 2,767,316                | 1,027,744              | 3,795,060        |
| Payroll taxes and employee benefits         | 488,398                  | 152,089                | 640,487          |
| Occupancy                                   | -                        | 81                     | 81               |
| Repairs and maintenance                     | 10,455                   | 67,110                 | 77,565           |
| Textbooks                                   | 1,556                    | 12,792                 | 14,348           |
| Instructional supplies and assessments      | 110,435                  | 35,400                 | 145,835          |
| Computer and technology supplies            | 182,772                  | 94,655                 | 277,427          |
| Student enrichment and services             | 336,659                  | 49,057                 | 385,716          |
| Professional development                    | 130,211                  | 51,248                 | 181,459          |
| Professional services                       | 18,739                   | 3,457                  | 22,196           |
| Telephone                                   | 65,104                   | 23,057                 | 88,161           |
| Insurance                                   | 39,798                   | 10,898                 | 50,696           |
| Management fees                             | 401,478                  | 103,808                | 505,286          |
| Office expense                              | 138,120                  | 35,203                 | 173,323          |
| Depreciation and amortization               | 97,993                   | 74,852                 | 172,845          |
| Bad debt expense                            | 212                      | 520                    | 732              |
| Other                                       | <u>5,253</u>             | <u>4,584</u>           | <u>9,837</u>     |
| TOTAL EXPENSES                              | <u>4,794,499</u>         | <u>1,746,555</u>       | <u>6,541,054</u> |
| CHANGE IN NET ASSETS                        | <u>\$ 6,107</u>          | <u>\$ 83,980</u>       | <u>\$ 90,087</u> |

**BROWNSVILLE COLLEGIATE CHARTER SCHOOL**

**REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees  
Brownsville Collegiate Charter School

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Brownsville Collegiate Charter School, which comprise the statement of financial position as of June 30, 2015, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements and have issued our report thereon dated October 20, 2015.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Brownsville Collegiate Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Brownsville Collegiate Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Brownsville Collegiate Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Brownsville Collegiate Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of Brownsville Collegiate Charter School in a separate letter dated October 20, 2015.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
October 20, 2015

**BROWNSVILLE COLLEGIATE CHARTER SCHOOL**

**ADVISORY COMMENT LETTER**

**JUNE 30, 2015**



**MENGEL METZGER BARR & CO. LLP**

Certified Public Accountants

October 20, 2015

To the Board of Trustees  
Brownsville Collegiate Charter School

In planning and performing our audit of the financial statements of Brownsville Collegiate Charter School (the “Charter School”) as of and for the year ended June 30, 2015, in accordance with auditing standards generally accepted in the United States of America, we considered the Charter School’s internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter School’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter School’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

During the course of our audit of the financial statements of Brownsville Collegiate Charter School as of June 30, 2015 and for the year then ended, we have updated the status of the comments that were included in our letter dated October 16, 2014 and are included for informational purposes. We do not consider these matters to be significant deficiencies or material weaknesses:

**Net Assets**

During our audit we noted a misstatement of net assets and accumulated depreciation related to posting depreciation expense to an incorrect period.

**Recommendation**

We recommend the Charter School reconcile the listing to the general ledger to ensure all entries are posted to the proper period.

**Status as of June 30, 2015**

During our current year audit, we found no instances of depreciation expense being posted to an incorrect period.

\* \* \* \* \*

We believe the implementation of this recommendation will improve the controls in place and efficiency of the Charter School's internal control.

This communication is intended solely for the information and use of Management, Finance Committee Members and Board Members and is not intended to be and should not be used by anyone other than these specified parties.

We appreciate the outstanding cooperation from your staff that our personnel received during the audit of the Charter School's financial statements. Should you have any questions or comments, please contact Shelby Stenson or Ryan Snyder.

Very truly yours,

*Mengel, Metzger, Barr & Co. LLP*

MENGEL, METZGER, BARR & CO. LLP