

**OCEAN HILL COLLEGIATE CHARTER SCHOOL**

**BROOKLYN, NEW YORK**

**AUDITED FINANCIAL STATEMENTS**

**OTHER FINANCIAL INFORMATION**

**REPORT REQUIRED BY  
GOVERNMENT AUDITING STANDARDS**

**AND**

**INDEPENDENT AUDITORS' REPORTS**

**JUNE 30, 2012**

**(With Comparative Totals for 2011)**

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# MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

## INDEPENDENT AUDITORS' REPORT

Board of Trustees  
Ocean Hill Collegiate Charter School

We have audited the accompanying statement of financial position of Ocean Hill Collegiate Charter School (the "Charter School") as of June 30, 2012, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended. These financial statements are the responsibility of the Charter School's management. Our responsibility is to express an opinion on these financial statements based on our audit. The prior year summarized comparative information has been derived from the financial statements of Ocean Hill Collegiate Charter School as of June 30, 2011 and for the period from February 23, 2009 (date of inception) to June 30, 2011, and in our report dated October 18, 2011, we expressed an unqualified opinion on those financial statements.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Ocean Hill Collegiate Charter School as of June 30, 2012, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 17, 2012 on our consideration of Ocean Hill Collegiate Charter School's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

*Mengel, Metzger, Barr & Co. LLP*

Rochester, New York  
October 17, 2012

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OCEAN HILL COLLEGIATE CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2012

(With Comparative Totals for 2011)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2012</u>	<u>2011</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 261,204	\$ 127,269
Grants and other receivables	181,748	200,137
Prepaid expenses	<u>5,138</u>	<u>26,729</u>
TOTAL CURRENT ASSETS	448,090	354,135
 <u>PROPERTY AND EQUIPMENT, net</u>	 <u>211,699</u>	 <u>159,272</u>
TOTAL ASSETS	<u>\$ 659,789</u>	<u>\$ 513,407</u>
 <u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 122,458	\$ 93,076
Deferred revenue	<u>-</u>	<u>100,000</u>
TOTAL CURRENT LIABILITIES	122,458	193,076
 <u>NET ASSETS, unrestricted</u>		
Designated for building fund	240,000	120,000
Undesignated	<u>297,331</u>	<u>200,331</u>
	<u>537,331</u>	<u>320,331</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 659,789</u>	<u>\$ 513,407</u>

The accompanying notes are an integral part of the financial statements.

OCEAN HILL COLLEGIATE CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2012  
(With Comparative Totals for 2011)

	<u>Year ended June 30, 2012</u>	<u>Period from February 23, 2009 (date of inception) to June 30, 2011</u>
Operating revenue and support:		
State and local per pupil operating revenue	\$ 2,054,736	\$ 1,190,505
Government grants	533,891	375,094
Contributions	190,000	503,445
Other income	47	23
TOTAL OPERATING REVENUE AND SUPPORT	<u>2,778,674</u>	<u>2,069,067</u>
Expenses:		
Program services - education	2,214,749	1,489,014
General and administrative	346,925	259,722
TOTAL EXPENSES	<u>2,561,674</u>	<u>1,748,736</u>
CHANGE IN NET ASSETS	217,000	320,331
Unrestricted net assets at beginning of year	<u>320,331</u>	<u>-</u>
UNRESTRICTED NET ASSETS AT END OF YEAR	<u>\$ 537,331</u>	<u>\$ 320,331</u>

The accompanying notes are an integral part of the financial statements.

OCEAN HILL COLLEGIATE CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2012  
(With Comparative Totals for 2011)

	<u>Year ended June 30, 2012</u>			<u>Period from</u> <u>February 23,</u> <u>2009 (date of</u> <u>inception) to</u> <u>June 30, 2011</u>
	<u>Program</u> <u>services -</u> <u>education</u>	<u>General</u> <u>and</u> <u>administrative</u>	<u>Total</u>	<u>Total</u>
Salaries	\$ 1,324,462	\$ 136,532	\$ 1,460,994	\$ 1,054,284
Payroll taxes and employee benefits	224,948	23,056	248,004	147,314
Repairs and maintenance	32,207	26,939	59,146	64,180
Textbooks	6,450	-	6,450	2,163
Instructional supplies and assessments	33,018	-	33,018	58,608
Computer and technology support	199,681	-	199,681	76,280
Student enrichment and services	61,053	-	61,053	42,558
Professional development	60,881	-	60,881	60,617
Professional services	-	15,023	15,023	16,700
Telephone	-	47,031	47,031	17,506
Insurance	-	21,558	21,558	14,035
Management fees	179,965	31,759	211,724	134,253
Office expense	9,726	42,006	51,732	28,641
Occupancy	9,709	-	9,709	-
Depreciation and amortization	67,264	48	67,312	28,480
Bad debts	5,385	-	5,385	-
Other	-	2,973	2,973	3,117
	<u>\$ 2,214,749</u>	<u>\$ 346,925</u>	<u>\$ 2,561,674</u>	<u>\$ 1,748,736</u>

The accompanying notes are an integral part of the financial statements.

OCEAN HILL COLLEGIATE CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2012  
(With Comparative Totals for 2011)

	Year ended June 30, 2012	Period from February 23, 2009 (date of inception) to June 30, 2011
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 217,000	\$ 320,331
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Bad debt expense	5,385	-
Depreciation and amortization	67,312	28,480
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	13,004	(200,137)
Prepaid expenses	21,591	(26,729)
Accounts payable and accrued expenses	29,382	93,076
Deferred revenue	<u>(100,000)</u>	<u>100,000</u>
NET CASH PROVIDED FROM OPERATING ACTIVITIES	253,674	315,021
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	<u>(119,739)</u>	<u>(187,752)</u>
NET CASH USED FOR INVESTING ACTIVITIES	<u>(119,739)</u>	<u>(187,752)</u>
NET INCREASE IN CASH	133,935	127,269
Cash at beginning of year	127,269	-
CASH AT END OF YEAR	<u>\$ 261,204</u>	<u>\$ 127,269</u>

The accompanying notes are an integral part of the financial statements.

OCEAN HILL COLLEGIATE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2012 AND 2011

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Ocean Hill Collegiate Charter School (the “Charter School”), is an educational corporation operating as a charter school in the borough of Brooklyn, New York City. On February 23, 2009, the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration.

The Charter School’s mission is to prepare students to enter, succeed in, and graduate from college.

Financial Statement presentation

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). The Charter School reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

These classes of net assets are defined as follows:

*Permanently restricted* – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Charter School. The Charter School had no permanently restricted net assets at June 30, 2012 or 2011.

*Temporarily restricted* – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Charter School pursuant to those stipulations. The Charter School had no temporarily restricted net assets at June 30, 2012 or 2011.

*Unrestricted* – The net assets over which the Governing Board has discretionary control to use in carrying on the Charter School’s operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current unrestricted net assets for specific purposes, projects or investment.

Revenue and support recognition

Revenue from state and local governments resulting from the Charter School’s charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the Charter School when qualifying expenditures are incurred and billable.



OCEAN HILL COLLEGIATE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2012 AND 2011

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Contributions

Contributions received are recorded as unrestricted, temporarily or permanently restricted support depending on the existence of any donor restrictions. A contribution that is received and expended in the same year for a specific purpose is classified as unrestricted revenue.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Cash

The Charter School maintains its cash balances at a financial institution located in New York. Cash account balances are insured by the Federal Deposit Insurance Corporation up to \$250,000 at the institution. In addition, certain non-interest bearing transaction accounts at the financial institution are 100% insured through December 31, 2012. In the normal course of business, the interest bearing account balance at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash and cash equivalents.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2012 or 2011.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization is computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to ten years.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

OCEAN HILL COLLEGIATE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2012 AND 2011

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School has filed for and received income tax exemptions in the jurisdictions where it is required to do so. The Charter School files the Form 990 in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2010 through June 30, 2012 are still subject to potential audit by the IRS. There was no tax return filed for the period ended June 30, 2009. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it has not recognized any liability for unrecognized tax benefits.

Contributed services

The Charter School receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. These services are not valued in the financial statements because they do not require "specialized skills" and would typically not be purchased if they were not contributed.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for period ended June 30, 2011

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the period ended June 30, 2011, from which the summarized information was derived.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 17, 2012, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

OCEAN HILL COLLEGIATE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2012 AND 2011

NOTE B: RELATED PARTY TRANSACTIONS

Uncommon Schools, Inc. (“USI”), a not-for-profit organization dedicated to helping start and run charter schools, provides management and other administrative support services to the Charter School. The Charter School entered into a five year agreement with USI, dated July 1, 2010, under which the Charter School pays USI a service fee of a set percentage of the average number of students enrolled at the Charter School during the school year multiplied by the approved per pupil operating expenses for the school year, and a percentage of all other public entitlement funding receivable during the fiscal year, excluding in-kind contributions and funds from competitive public grants. This percentage is fixed at 10% for years 1-3, decreasing to 9.5% in year 4 and 9% in year 5. The fee incurred for the year ended June 30, 2012 and for the period ended June 30, 2011 was approximately \$212,000 and \$134,000, respectively. At June 30, 2012 and 2011, approximately \$25,000 and \$300, respectively, is included in accounts receivable and \$35,000 and \$39,000, respectively, is included in accounts payable, relating to USI.

The Charter School is related to Kings Collegiate Charter School, Brownsville Collegiate Charter School, Brooklyn East Collegiate Charter School, Williamsburg Collegiate Charter School and Bedford Stuyvesant Collegiate Charter School through common Board representation. As none of the schools have an economic interest in the net assets of any other school, the facts do not require consolidation of any of these schools with the Charter School in accordance with GAAP.

NOTE C: SCHOOL FACILITY

The Charter School is located in a New York City Department of Education facility. At June 30, 2012 and 2011, the Board of Trustees has designated \$240,000 and \$120,000, respectively, as a building fund to meet future needs of the Charter School. During the year ended June 30, 2012 the Charter School paid a fee to the New York City Department of Education for additional after-school and weekend usage amounting to approximately \$9,700. During the period ended June 30, 2011, the Charter School paid no fee to the New York City Department of Education for additional after-school and weekend usage.

NOTE D: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	<u>Year ended June 30,</u>	
	<u>2012</u>	<u>2011</u>
Furniture and fixtures	\$ 3,226	\$ 2,151
Computers and software	173,077	54,414
Leasehold improvements	<u>131,187</u>	<u>131,187</u>
	307,490	187,752
Less accumulated depreciation and amortization	<u>95,791</u>	<u>28,480</u>
	<u>\$ 211,699</u>	<u>\$ 159,272</u>

OCEAN HILL COLLEGIATE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2012 AND 2011

NOTE E: RETIREMENT PLAN

The Charter School sponsors a defined contribution 403(b) plan covering most employees. The Charter School matches employees' contributions up to 3% of gross payroll. The Charter School's total contribution to the Plan for the year ended June 30, 2012 and the period ended June 30, 2011 approximated \$25,000 and \$8,400, respectively.

NOTE F: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE G: CONCENTRATIONS

At June 30, 2012 and 2011, 57% and 36%, respectively, of accounts receivable are due from New York State. At June 30, 2012, 29% of accounts receivable was due from a grantor.

During the year ended June 30, 2012 and the period ended June 30, 2011, 74% and 58%, respectively, of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School is located.

NOTE H: MAJOR GRANTOR

One federal grant accounted for over ten percent of total operating revenue for the year ended June 30, 2012. There were no grants that exceeded 10% of total operating revenue and support for the period from February 23, 2009 (date of inception) to June 30, 2011.

NOTE I: OPERATING LEASE

The Charter School leases office equipment under a non-cancelable lease agreement expiring in November 2013. The future minimum payments on this agreement are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2013	\$ 7,082
2014	<u>2,951</u>
	<u>\$ 10,033</u>

**OCEAN HILL COLLEGIATE CHARTER SCHOOL**

**OTHER FINANCIAL INFORMATION**



# MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

## INDEPENDENT AUDITORS' REPORT ON OTHER FINANCIAL INFORMATION

Board of Trustees  
Ocean Hill Collegiate Charter School

We have audited the financial statements of Ocean Hill Collegiate Charter School as of and for the year ended June 30, 2012, and our report thereon dated October 17, 2012, which expressed an unqualified opinion on those financial statements, appears on page 3. Our audit was conducted for the purpose of forming an opinion on the 2012 financial statements as a whole. The 2012 financial information hereinafter is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the 2012 financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2012 financial statements or to the 2012 financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements for the year ended June 30, 2012, as a whole.

We have also audited the financial statements of Ocean Hill Collegiate Charter School as of June 30, 2011 and for the period from February 23, 2009 (date of inception) to June 30, 2011, and our report thereon dated October 18, 2011, expressed an unqualified opinion on those financial statements. Our report as of the same date, on the 2011 other financial information stated that, in our opinion, such information was fairly stated in all material respects in relation to the financial statements and for the period ended June 30, 2011, as a whole.

*Mengel, Metzger, Barr & Co. LLP*

Rochester, New York  
October 17, 2012

OCEAN HILL COLLEGIATE CHARTER SCHOOL

SCHEDULE OF ACTIVITIES

YEARS ENDED JUNE 30, 2012 AND 2011,  
THE PERIOD FROM FEBRUARY 23, 2009 (DATE OF INCEPTION) TO JUNE 30, 2010  
AND THE PERIOD FROM FEBRUARY 23, 2009 (DATE OF INCEPTION) TO JUNE 30, 2011

	Year ended June 30,		Period from February 23, 2009 (date of inception) to June 30, 2010	Period from February 23, 2009 (date of inception) to June 30, 2011
	2012	2011		
State and local per pupil operating revenue	\$ 2,054,736	\$ 1,190,505	\$ -	\$ 1,190,505
Government grants	533,891	375,094	-	375,094
Contributions	190,000	268,445	235,000	503,445
Other income	47	21	2	23
TOTAL OPERATING REVENUE AND SUPPORT	2,778,674	1,834,065	235,002	2,069,067
Salaries	1,460,994	890,198	164,086	1,054,284
Payroll taxes and employee benefits	248,004	136,594	10,720	147,314
Repairs and maintenance	59,146	64,030	150	64,180
Textbooks	6,450	2,163	-	2,163
Instructional supplies and assessments	33,018	58,608	-	58,608
Computer and technology supplies	199,681	76,165	115	76,280
Student enrichment and services	61,053	42,558	-	42,558
Professional development	60,881	34,467	26,150	60,617
Professional services	15,023	15,500	1,200	16,700
Telephone	47,031	16,752	754	17,506
Insurance	21,558	14,035	-	14,035
Management fees	211,724	134,253	-	134,253
Office expense	51,732	26,926	1,715	28,641
Occupancy	9,709	-	-	-
Depreciation and amortization	67,312	28,480	-	28,480
Bad Debts	5,385	-	-	-
Other	2,973	2,897	220	3,117
TOTAL EXPENSES	2,561,674	1,543,626	205,110	1,748,736
CHANGE IN NET ASSETS	\$ 217,000	\$ 290,439	\$ 29,892	\$ 320,331

**OCEAN HILL COLLEGIATE CHARTER SCHOOL**

**REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS**





## MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

### INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees  
Ocean Hill Collegiate Charter School

We have audited the financial statements of Ocean Hill Collegiate Charter School (the "Charter School") as of and for the year ended June 30, 2012, and issued our report thereon dated October 17, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### ***Internal Control Over Financial Reporting***

Management of Ocean Hill Collegiate Charter School is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered Ocean Hill Collegiate Charter School's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Ocean Hill Collegiate Charter School's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Charter School's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of findings and responses, we identified a deficiency in internal control over financial reporting that we consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control such that there is a reasonable possibility that a material misstatement of the financial statements will not be prevented, or detected and corrected on a timely basis. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and responses, item 2012-1, to be a significant deficiency in internal control over financial reporting.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Ocean Hill Collegiate Charter School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of Ocean Hill Collegiate Charter School in a separate letter dated October 17, 2012.

The Charter School's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. We did not audit the Charter School's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the Board of Trustees, management, federal, state and local awarding agencies, The Charter Schools Institute of the State University of New York and the State Education Department of the State University of New York and others within the Charter School and is not intended to be and should not be used by anyone other than these specified parties.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
October 17, 2012

OCEAN HILL COLLEGIATE CHARTER SCHOOL

SCHEDULE OF FINDINGS AND RESPONSES

YEAR ENDED JUNE 30, 2012

**Finding 2012-1**

Statement of condition

We noted during our audit a misstatement of fixed assets relating to expensing installation charges for an asset over the capitalization threshold.

Criteria and effect of conditions

There was an error in capitalizing fixed assets. Installation charges pertaining to a fixed asset over the capitalization threshold were expensed instead of capitalized. This is considered to be a significant deficiency.

Recommendation

We recommend the Charter School capitalize all charges necessary to bring the asset into use.

Management response

The mistake occurred due to clarity regarding the fixed asset policy. Uncommon Schools, Inc. will work with its Business Managers to ensure that all elements of an asset, including installation charges, are included in the capitalization to reduce the probability of omissions.