



I. SCHOOL INFORMATION AND COVER PAGE (To be Completed By All Charter Schools)

Created: 07/06/2015

Last updated: 07/31/2015

Please be advised that you will need to complete this task first (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

Page 1

1. SCHOOL NAME AND AUTHORIZER

(Select name from the drop down menu)

EXPLORE EXCEED CS (SUNY TRUSTEES) 331700861027

2. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

SUNY-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

NYC CSD 17

4. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	443 St. Marks Avenue Brooklyn, NY 11238	718-989-6702	718-701-8328	[REDACTED]

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Joana Ngo
Title	Director of Operations
Emergency Phone Number (###-###-####)	[REDACTED]

5. SCHOOL WEB ADDRESS (URL)

<http://www.explorenetwork.org/exceed-charter-school>

6. DATE OF INITIAL CHARTER

2011-09-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2012-08-01 00:00:00

8. FINAL VERIFIED BEDS ENROLLMENT FOR THE 2014-15 School Year as reported to Department's Office of Information and Reporting Services (via the NYC DOE for charter schools in NYC) in August.

366

9. GRADES SERVED IN SCHOOL YEAR 2014-15

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
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10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

	Yes/No	Name of CMO/EMO
	Yes	Explore Schools, Incorporated

10a. Please provide the name and contact information for each of the following individuals who are management level personnel associated with the CMO.

	Name	Work Phone	Alternate Phone	Email Address	Contact this individual also in emergencies
CEO (e.g., network superintendent)	Morty Ballen	[REDACTED]		[REDACTED]	Yes
CFO (e.g., network CFO)	Shawn-Ann Mullen	[REDACTED]		[REDACTED]	Yes
Compliance Contact	Rebecca Daverin	[REDACTED]	[REDACTED]	[REDACTED]	Yes
Complaint Contact	Rebecca Daverin	[REDACTED]	[REDACTED]	[REDACTED]	Yes

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11. FACILITIES

Will the School maintain or operate multiple sites?

	Yes, 2 sites
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12. SCHOOL SITES

Please list the sites where the school will operate in 2015-16.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	443 St. Marks Avenue Brooklyn, NY 11238	718-989-6702	CSD 17	K-5	Yes	DOE space
Site 2	46 McKeever Place, Brooklyn, NY 11225	347-689-0200	CSD 17	6	No	DOE space
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Curtis Palmore	[REDACTED]		[REDACTED]
Operational Leader	Joana Ngo	[REDACTED]		[REDACTED]
Compliance Contact	Rebecca Daverin	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Rebecca Daverin	[REDACTED]	[REDACTED]	[REDACTED]

12b. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Curtis Palmore	[REDACTED]		[REDACTED]
Operational Leader	Joana Ngo	[REDACTED]		[REDACTED]
Compliance Contact	Rebecca Daverin	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Adam Schulman	[REDACTED]		[REDACTED]

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14. Were there any revisions to the school's charter during the 2014-2015 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

Yes

14a. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
--	------------------------------------	------------------------------------	--------------------------------------	---

1	Change in organizational structure	In October of 2013, the Board of Trustees voted to approve a plan of merger between all of the schools in the Explore Schools network. This merger went into effect on July 1, 2015, and all of the Explore Schools network schools merged their charters under one education corporation, Explore Schools of Brooklyn. All schools will now be authorized by SUNY and governed by one Board of Trustees.	11/2013	2/9/2015
2	Change in discipline policy	On January 22, 2015, the Board of Trustees voted to modify the school's behavior matrix to provide the school with a broader menu of interventions and consequences to appropriately address behavioral challenges. The proposed changes retain important elements of consistency while also giving our school leaders the flexibility to make nuanced, thoughtful decisions that are best for our students.	01/22/2015	
3	Change in discipline policy	The Board of Trustees approved a change to the disciplinary procedures section of the schools' charters, updating the definition of "long-term suspension" and the makeup of the schools' disciplinary committees.	10/22/2014	
4				
5				

15. Name and Position of Individual(s) Who Completed the 2014-15 Annual Report.

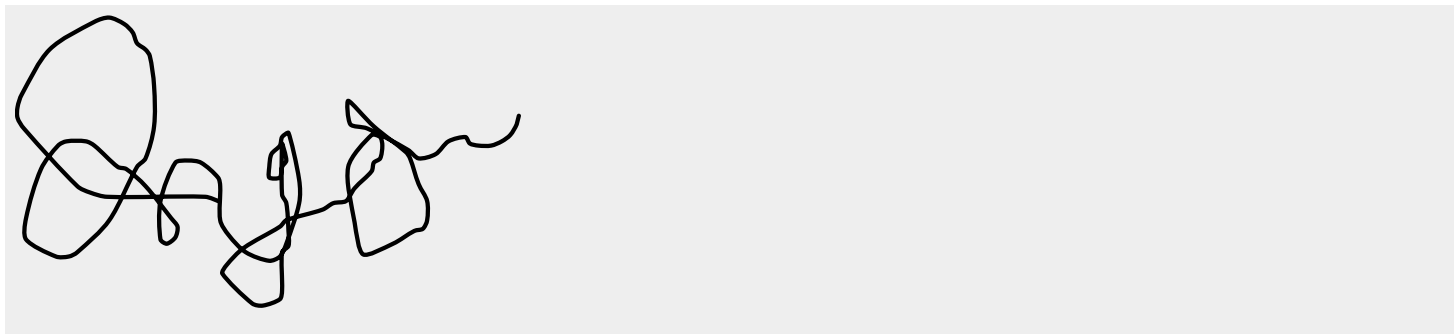
Adam Schulman, Director of Systems and IT

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).**

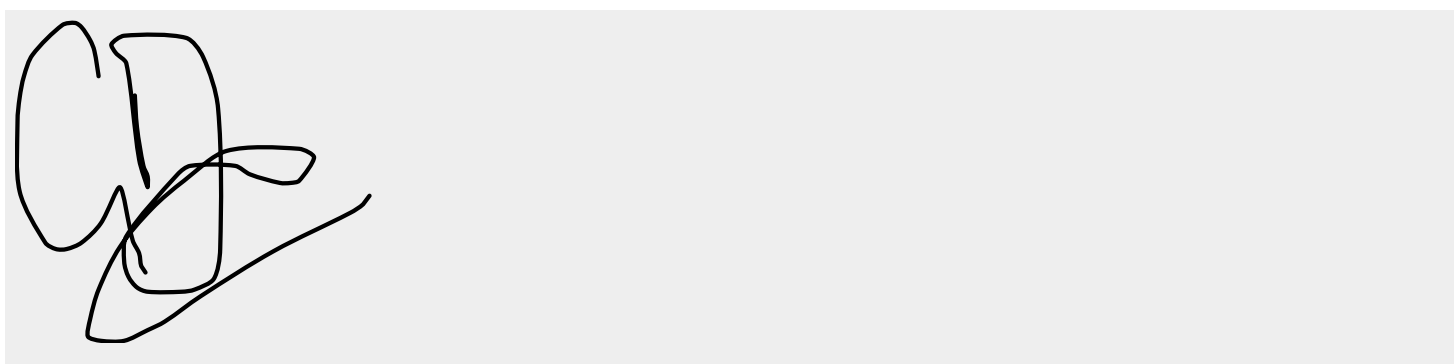
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, starting with a large, rounded 'C' and ending with a long, sweeping tail.

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, starting with a large, rounded 'C' and ending with a long, sweeping tail.

Thank you.

Page 1

Charter School Name:

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?instid=80000071162&year=2014&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&naep=1&nyseslat=1&elemELA=>



Appendix B: Total Expenditures and Administrative Expenditures per Child

Created: 07/06/2015

Last updated: 07/31/2015

Page 1

Charter School Name:

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Total Expenditures	5679043
Line 2: Year End Per Pupil Count	366
Line 3: Divide Line 1 by Line 2	15517

2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

- Do not include the FTE of personnel dedicated to administration of the instructional programs.
- Do not include Employee Benefit costs or expenditures in the above calculations.
- A template for the Schedule of Functional Expenses is provided on page 20 of the 2014-15 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2014-15 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate 'Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).**

Line 1: Relevant Personnel Services Cost (Row)	461378
Line 2: Management and General Cost (Column)	353615
Line 3: Sum of Line 1 and Line 2	814993
Line 4: Year End Per Pupil Count	366
Line 5: Divide Line 3 by the Year End Per Pupil Count	2227

Thank you.

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2015-16 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Explore Exceed Charter School

PROJECTED BUDGET FOR 2015-2016

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	6,244,757	941,585	10,000	-	38,521	7,234,863	
Total Expenses	5,015,644	1,036,255	-	-	1,161,539	7,213,438	
Net Income	1,229,113	(94,670)	10,000	-	(1,123,018)	21,425	
Actual Student Enrollment	363	71				-	
Total Paid Student Enrollment	363	71				434	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	CY Per Pupil Rate						
District of Location	\$13,877.00	6,022,618	-	-	-	6,022,618	Assumes 434 students
School District 2 (Enter Name)		-	-	-	-	-	
School District 3 (Enter Name)		-	-	-	-	-	
School District 4 (Enter Name)		-	-	-	-	-	
School District 5 (Enter Name)		-	-	-	-	-	
		6,022,618	-	-	-	6,022,618	
Special Education Revenue		-	678,142	-	-	678,142	SPED <20% - 32 FTE, 20%-60% - 6.6 FTE, >60% - 32 FTE
Grants		-	-	-	-	-	
Stimulus		-	-	-	-	-	
Other		28,973	5,519	-	-	34,492	State Grants - NYSTL, NYSSL, NYSLIB
Other State Revenue		68,355	13,671	-	-	97,650	NYS Senate approved grant - approximately \$225 per student
TOTAL REVENUE FROM STATE SOURCES		6,119,946	697,332	-	15,624	6,832,902	
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	31,000	-	-	31,000	
Title I		-	192,501	-	-	192,501	
Title Funding - Other		15,920	-	-	-	15,920	
School Food Service (Free Lunch)		-	-	-	-	-	
Grants		-	-	-	-	-	
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	
Other		-	-	-	-	-	
Other Federal Revenue		-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES		15,920	223,501	-	-	239,421	
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising		-	-	10,000	-	10,000	Explore Schools, Inc contribution
Erate Reimbursement		107,806	20,535	-	22,649	150,990	Category 1 and 2 Erate Revenue
Interest Income, Earnings on Investments,		-	-	-	-	-	
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	
Food Service (Income from meals)		-	-	-	-	-	
Text Book		-	-	-	-	-	
Other Local Revenue		1,085	217	-	248	1,550	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		108,891	20,752	10,000	22,897	162,540	
TOTAL REVENUE		6,244,757	941,585	10,000	38,521	7,234,863	
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions						List exact titles and staff FTE's (Full time equivalent)
Executive Management	-	-	-	-	-	-	
Instructional Management	3.25	301,836	58,640	-	63,614	424,090	1 Principal and 2.25 Academic Directors
Deans, Directors & Coordinators	6.00	383,769	74,557	-	24,122	482,448	1 Dean, 1 Dean's Assistant and 4 Academic Coordinators
CFO / Director of Finance	-	-	-	-	-	-	
Operation / Business Manager	4.00	14,216	-	-	270,097	284,313	1 Director of Operations, 2 Operations Managers and 1 Program Manager
Administrative Staff	5.50	-	-	-	258,660	258,660	1 Pupil Accounting Associate, 1 Data Management Associate, 0.5 Finance Manager, 1 Purchasing Associate and 2 COAs
TOTAL ADMINISTRATIVE STAFF	19	699,821	133,197	-	616,493	1,449,511	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	29.00	2,002,000	-	-	-	2,002,000	29 Kindergarten - 6th grade teachers
Teachers - SPED	7.50	-	438,000	-	-	438,000	5.5 Learning Specialists, 1 12:1:1 Teacher and 1 12:1:1 Teaching Assistant

Explore Exceed Charter School

PROJECTED BUDGET FOR 2015-2016

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
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Total Revenue	6,244,757	941,585	10,000	-	38,521	7,234,863	
Total Expenses	5,015,644	1,036,255	-	-	1,161,539	7,213,438	
Net Income	1,229,113	(94,670)	10,000	-	(1,123,018)	21,425	
Actual Student Enrollment	363	71				-	
Total Paid Student Enrollment	363	71				434	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Substitute Teachers	2.90	100,479	19,521	-	-	120,000	
Teaching Assistants	-	-	-	-	-	-	
Specialty Teachers	5.00	293,483	57,017	-	-	350,500	5 Enrichment Teachers
Aides	-	-	-	-	-	-	
Therapists & Counselors	2.50	133,236	25,884	-	-	159,120	1 Social Worker and 1.5 Counselors
Other	-	-	-	-	-	-	
TOTAL INSTRUCTIONAL	47	2,529,198	540,422	-	-	3,069,620	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	
Librarian	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-	
SUBTOTAL PERSONNEL SERVICE COSTS	66	3,229,019	673,619	-	616,493	4,519,131	
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		275,588	57,491	-	52,616	385,695	
Fringe / Employee Benefits		492,355	102,712	-	94,002	689,069	Increased 7% compared to FY15
Retirement / Pension		28,652	5,978	-	5,470	40,100	
TOTAL PAYROLL TAXES AND BENEFITS		796,595	166,181	-	152,088	1,114,864	
TOTAL PERSONNEL SERVICE COSTS		4,025,614	839,800	-	768,581	5,633,995	
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	19,000	19,000	
Legal		-	-	-	-	-	
Management Company Fee		398,173	75,842	-	248,699	722,714	
Nurse Services		-	-	-	-	-	
Food Service / School Lunch		-	-	-	-	-	
Payroll Services		6,212	1,183	-	1,305	8,700	
Special Ed Services		-	-	-	-	-	
Titlement Services (i.e. Title I)		-	-	-	-	-	
Other Purchased / Professional / Consulting		13,398	2,552	-	1,050	17,000	Academic and Other Consultants and Fingerprinting and Background Services
TOTAL CONTRACTED SERVICES		417,783	79,577	-	270,054	767,414	
SCHOOL OPERATIONS							
Board Expenses		-	-	-	-	-	
Classroom / Teaching Supplies & Materials		68,460	13,040	-	-	81,500	
Special Ed Supplies & Materials		-	10,000	-	-	10,000	
Textbooks / Workbooks		54,175	10,319	-	-	64,494	New ELA curriculum in FY16
Supplies & Materials other		-	-	-	-	-	
Equipment / Furniture		13,944	1,606	-	14,850	30,400	
Telephone		39,984	7,616	-	8,400	56,000	
Technology		118,453	22,562	-	24,885	165,900	
Student Testing & Assessment		8,184	1,559	-	-	9,743	
Field Trips		15,960	3,040	-	-	19,000	
Transportation (student)		3,360	640	-	-	4,000	
Student Services - other		24,780	4,720	-	-	29,500	
Office Expense		52,770	8,980	-	23,250	85,000	
Staff Development		37,431	7,130	-	7,864	52,425	
Staff Recruitment		-	-	-	7,500	7,500	
Student Recruitment / Marketing		12,600	2,400	-	-	15,000	
School Meals / Lunch		14,441	2,751	-	-	17,192	

Explore Exceed Charter School

PROJECTED BUDGET FOR 2015-2016

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
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Actual Student Enrollment	363	71				-	
Total Paid Student Enrollment	363	71				434	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Travel (Staff)	4,284	816	-	-	900	6,000	
Fundraising	-	-	-	-	-	-	
Other	1,428	272	-	-	300	2,000	
TOTAL SCHOOL OPERATIONS	470,254	97,451	-	-	87,949	655,654	
FACILITY OPERATION & MAINTENANCE							
Insurance	28,828	5,491	-	-	6,056	40,375	
Janitorial	-	-	-	-	-	-	
Building and Land Rent / Lease	4,284	816	-	-	900	6,000	
Repairs & Maintenance	7,140	1,360	-	-	1,500	10,000	
Equipment / Furniture	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Utilities	-	-	-	-	-	-	
TOTAL FACILITY OPERATION & MAINTENANCE	40,252	7,667	-	-	8,456	56,375	
DEPRECIATION & AMORTIZATION	61,741	11,760	-	-	26,499	100,000	
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-	
TOTAL EXPENSES	5,015,644	1,036,255	-	-	1,161,539	7,213,438	
NET INCOME	1,229,113	(94,670)	10,000	-	(1,123,018)	21,425	
ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
District of Location	363	71	434				
School District 2 (Enter Name)			-				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
TOTAL ENROLLMENT	363	71	434				
REVENUE PER PUPIL	17,203	13,262	23				
EXPENSES PER PUPIL	13,817	14,595	-				



**GENERAL INSTRUCTIONS FOR
ANNUAL BUDGET/QUARTERLY REPORT**

TEMPLATE TABS




1- GRAY tab contains the Instructions

Instructions	Provides description of tabs and input requirements.
------------------------------	--

2- BLUE tabs require input of information

1.) Name of School	Enter school name, contact information and academic year for the yearly budget and quarterly reports.
2.) Enrollment	Enter enrollment information on this tab. Use for inputting BOTH Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
3.) Staffing Plan	Enter staffing plan information on this tab. Use for inputting BOTH Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter >Average Wage, by Position Category, By Quarter
4.) Yearly Budget	Enter data in light blue cells. >Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Avg FTE and Personnel Costs for current year are populated based upon input on tab "3.) Staffing Plan." >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. >Budget Revisions, as necessary and approved by the school's Board of Directors, should be submitted when submitting Quarterly Actuals.
5.) Balance Sheet	Enter data in light blue cells. >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
6.) Quarterly Report	Enter data in light blue cells. >Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Avg FTE and Personnel Costs for current year are populated based upon input on tab "3.) Staffing Plan."
7.) Annual Report Requirement	Complete when submitting Actual Quarter 4.

CELL COLORS & GUIDANCE COMMENTS

-  = Enter information into the light BLUE shaded cells.
-  = Cells labeled in ORANGE contain guidance regarding the input of information.
-  = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.



ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

Explore Exceed Charter School

Contact Name: Shawn-Ann Mullen
Contact Title: Chief Financial Officer
Contact Email:
Contact Phone:

Current Academic Year: 2015-16
Prior Academic Year: 2014-15

**EXPLORE EXCEED CHARTER SCHOOL
2015-16**

ENROLLMENT BY GRADES													
GRADES	K	1	2	3	4	5	6	7	8	9	10	11	12
INITIAL BUDGETED ENROLLMENT	61	60	60	61	65	63	64						
TOTAL ENROLLMENT = 434													

ENROLLMENT BY DISTRICT													
	PRIOR YEAR ACTUAL	ANNUAL BUDGET TOTAL DISTRICTS/ENROLLMENT BY QUARTER								ACTUAL QUARTERLY TOTAL DISTRICTS/ENROLLMENT			
		QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
		Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual
NUMBER OF SCHOOL DISTRICTS ENROLLED:	1	1	0	1	0	1	0	1	0	0	0	0	0
NUMBER OF STUDENTS ENROLLED:	366	434	0	434	0	434	0	434	0	0	0	0	0
<p>*NOTE: IF there are NO Annual Budget revisions leave "Revised Budgeted Enrollment" Column(s) COMPLETELY BLANK. IF "Revised Budgeted Enrollment" column is utilized, all cells in the <i>entire column</i> should be completed.</p>													
	PRIOR YEAR 2014-15 Actual Enrollment	ANNUAL BUDGET ENROLLMENT BY QUARTER								ACTUAL ENROLLMENT BY QUARTER			
		QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
		Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment
1 PRIMARY District	NYC CHANCELLOR'S OFFICE	434		434		434		434					
2 SECONDARY District	(Select from drop-down list)												

PRIMARY/OTHER	DISTRICT NAME(S)

PRIOR YEAR
2014-15
Actual Enrollment

ANNUAL BUDGET ENROLLMENT BY QUARTER							
QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4	
Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment

ACTUAL ENROLLMENT BY QUARTER			
QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment

EXPLORE EXCEED CHARTER SCHOOL

STAFFING PLAN - WAGES

ADMINISTRATIVE PERSONNEL WAGES		ANNUAL BUDGETED WAGES								ACTUAL QUARTERLY WAGES			
*NOTE: Enter the average salary for each category in the blue cells.		Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4
PRIOR YEAR	2014-15	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual
Executive Management													
Instructional Management	150,945.96	130,489.23		130,489.23		130,489.23		130,489.23					
Deans, Directors & Coordinators	61,529.00	80,408.05		80,408.05		80,408.05		80,408.05					
CFO / Director of Finance													
Operation / Business Manager	77,716.67	71,078.25		71,078.25		71,078.25		71,078.25					
Administrative Staff	47,432.81	47,029.05		47,029.05		47,029.05		47,029.05					
INSTRUCTIONAL PERSONNEL WAGES		ANNUAL BUDGETED WAGES								ACTUAL QUARTERLY WAGES			
*NOTE: Enter the average salary for each category in the blue cells.		Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4
PRIOR YEAR	2014-15	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual
Teachers - Regular	61,121.54	69,034.48		69,034.48		69,034.48		69,034.48					
Teachers - SPED	61,375.00	58,400.00		58,400.00		58,400.00		58,400.00					
Substitute Teachers		41,379.31		41,379.31		41,379.31		41,379.31					
Teaching Assistants													
Specialty Teachers	61,184.21	70,100.00		70,100.00		70,100.00		70,100.00					
Aides													
Therapists & Counselors	63,000.00	63,648.00		63,648.00		63,648.00		63,648.00					
Other													
NON-INSTRUCTIONAL PERSONNEL WAGES		ANNUAL BUDGETED WAGES								ACTUAL QUARTERLY WAGES			
*NOTE: Enter the average salary for each category in the blue cells.		Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4
PRIOR YEAR	2014-15	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual
Nurse													
Librarian													
Custodian													
Security													
Other													

***NOTE:** State the assumptions that are being made for personnel FTE levels in the section provided below.

ADMINISTRATIVE PERSONNEL FTE	Description of Assumptions
*NOTE: Enter the number of FTE positions in the blue cells.	
Executive Management	
Instructional Management	
Deans, Directors & Coordinators	
CFO / Director of Finance	
Operation / Business Manager	
Administrative Staff	
TOTAL ADMINISTRATIVE STAFF	
INSTRUCTIONAL PERSONNEL FTE	Description of Assumptions
*NOTE: Enter the number of FTE positions in the blue cells.	
Teachers - Regular	
Teachers - SPED	
Substitute Teachers	
Teaching Assistants	
Specialty Teachers	
Aides	
Therapists & Counselors	
Other	
TOTAL INSTRUCTIONAL	
NON-INSTRUCTIONAL PERSONNEL FTE	Description of Assumptions
*NOTE: Enter the number of FTE positions in the blue cells.	
Nurse	
Librarian	
Custodian	
Security	
Other	
TOTAL NON-INSTRUCTIONAL	
TOTAL PERSONNEL SERVICE FTE	

ADMINISTRATIVE PERSONNEL WAGES	
ADMINISTRATIVE PERSONNEL WAGES	Description of Assumptions
<i>*NOTE: Enter the average salary for each category in the blue cells.</i>	
Executive Management	
Instructional Management	
Deans, Directors & Coordinators	
CFO / Director of Finance	
Operation / Business Manager	
Administrative Staff	
INSTRUCTIONAL PERSONNEL WAGES	
INSTRUCTIONAL PERSONNEL WAGES	Description of Assumptions
<i>*NOTE: Enter the average salary for each category in the blue cells.</i>	
Teachers - Regular	
Teachers - SPED	
Substitute Teachers	
Teaching Assistants	
Specialty Teachers	
Aides	
Therapists & Counselors	
Other	
NON-INSTRUCTIONAL PERSONNEL WAGES	
NON-INSTRUCTIONAL PERSONNEL WAGES	Description of Assumptions
<i>*NOTE: Enter the average salary for each category in the blue cells.</i>	
Nurse	
Librarian	
Custodian	
Security	
Other	

EXPLORE EXCEED CHARTER SCHOOL
Budget / Operating Plan
2015-16

Total Revenue	5,999,090	1,768,766	-	-	1,756,072	-	-	1,790,566	-	-	1,919,461	-	-
Total Expenses	5,704,302	1,311,363	-	-	1,754,269	-	-	1,754,272	-	-	2,393,534	-	-
Net Income	294,788	457,402	-	-	1,803	-	-	36,294	-	-	(474,074)	-	-
Actual Student Enrollment	366	434	-	-	434	-	-	434	-	-	434	-	-

	Prior Year Actual 2014-15 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance

EXPENSES

		Avg. No. of Positions											
ADMINISTRATIVE STAFF PERSONNEL COSTS													
Executive Management	-	-	-	-	-	-	-	-	-	-	-	-	-
Instructional Management	3.25	286,797	106,022	-	-	106,022	-	-	106,022	-	-	106,022	-
Deans, Directors & Coordinators	6.00	258,116	60,306	-	-	120,612	-	-	120,612	-	-	180,918	-
CFO / Director of Finance	-	-	-	-	-	-	-	-	-	-	-	-	-
Operation / Business Manager	4.00	233,150	71,078	-	-	71,078	-	-	71,078	-	-	71,078	-
Administrative Staff	5.50	176,911	64,665	-	-	64,665	-	-	64,665	-	-	64,665	-
TOTAL ADMINISTRATIVE STAFF	18.75	954,974	302,072	-	-	362,378	-	-	362,378	-	-	422,684	-

INSTRUCTIONAL PERSONNEL COSTS													
Teachers - Regular	29.00	1,612,486	250,250	-	-	500,500	-	-	500,500	-	-	750,750	-
Teachers - SPED	7.50	351,042	54,750	-	-	109,500	-	-	109,500	-	-	164,250	-
Substitute Teachers	2.90	127,000	12,000	-	-	36,000	-	-	36,000	-	-	36,000	-
Teaching Assistants	-	-	-	-	-	-	-	-	-	-	-	-	-
Specialty Teachers	5.00	211,450	43,813	-	-	87,625	-	-	87,625	-	-	131,438	-
Aides	-	-	-	-	-	-	-	-	-	-	-	-	-
Therapists & Counselors	2.50	128,500	19,890	-	-	39,780	-	-	39,780	-	-	59,670	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	46.90	2,430,478	380,702	-	-	773,405	-	-	773,405	-	-	1,142,107	-

NON-INSTRUCTIONAL PERSONNEL COSTS													
Nurse	-	-	-	-	-	-	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-	-	-	-	-	-	-	-

SUBTOTAL PERSONNEL SERVICE COSTS	65.65	3,385,452	682,774	-	-	1,135,783	-	-	1,135,783	-	-	1,564,791	-
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PAYROLL TAXES AND BENEFITS													
Payroll Taxes	-	282,405	47,835	-	-	96,424	-	-	96,424	-	-	145,012	-
Fringe / Employee Benefits	-	533,948	170,851	-	-	170,851	-	-	170,851	-	-	176,516	-
Retirement / Pension	-	36,500	775	-	-	775	-	-	775	-	-	37,775	-
TOTAL PAYROLL TAXES AND BENEFITS	-	852,853	219,461	-	-	268,050	-	-	268,050	-	-	359,303	-

TOTAL PERSONNEL SERVICE COSTS	65.65	4,238,305	902,235	-	-	1,403,833	-	-	1,403,833	-	-	1,924,094	-
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CONTRACTED SERVICES													
Accounting / Audit	-	23,153	-	-	-	-	-	-	-	-	-	19,000	-
Legal	-	10,000	-	-	-	-	-	-	-	-	-	-	-
Management Company Fee	-	605,086	180,678	-	-	180,678	-	-	180,679	-	-	180,679	-
Nurse Services	-	-	-	-	-	-	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-	-	-	-	-	-	-	-
Payroll Services	-	6,500	2,175	-	-	2,175	-	-	2,175	-	-	2,175	-
Special Ed Services	-	-	-	-	-	-	-	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	45,700	4,250	-	-	4,250	-	-	4,250	-	-	4,250	-
TOTAL CONTRACTED SERVICES	-	690,439	187,103	-	-	187,103	-	-	187,104	-	-	206,104	-

EXPLORE EXCEED CHARTER SCHOOL

Budget / Operating Plan

2015-16

	5,999,090	1,768,766	-	-	1,756,072	-	-	1,790,566	-	-	1,919,461	-	-
Total Revenue													
Total Expenses	5,704,302	1,311,363	-	-	1,754,269	-	-	1,754,272	-	-	2,393,534	-	-
Net Income	294,788	457,402	-	-	1,803	-	-	36,294	-	-	(474,074)	-	-
Actual Student Enrollment	366	434	-	-	434	-	-	434	-	-	434	-	-
	Prior Year Actual 2014-15 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
SCHOOL OPERATIONS													
Board Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	68,500	40,750	-	-	13,583	-	-	13,583	-	-	13,584	-	-
Special Ed Supplies & Materials	10,000	5,000	-	-	1,667	-	-	1,667	-	-	1,666	-	-
Textbooks / Workbooks	95,055	32,247	-	-	10,749	-	-	10,749	-	-	10,749	-	-
Supplies & Materials other	-	-	-	-	-	-	-	-	-	-	-	-	-
Equipment / Furniture	30,400	15,200	-	-	5,066	-	-	5,067	-	-	5,067	-	-
Telephone	49,300	14,000	-	-	14,000	-	-	14,000	-	-	14,000	-	-
Technology	143,080	41,475	-	-	41,475	-	-	41,475	-	-	41,475	-	-
Student Testing & Assessment	7,150	2,435	-	-	2,436	-	-	2,436	-	-	2,436	-	-
Field Trips	20,500	4,750	-	-	4,750	-	-	4,750	-	-	4,750	-	-
Transportation (student)	4,000	1,000	-	-	1,000	-	-	1,000	-	-	1,000	-	-
Student Services - other	33,140	7,375	-	-	7,375	-	-	7,375	-	-	7,375	-	-
Office Expense	70,000	21,250	-	-	21,250	-	-	21,250	-	-	21,250	-	-
Staff Development	61,000	13,106	-	-	13,106	-	-	13,106	-	-	13,107	-	-
Staff Recruitment	7,000	1,875	-	-	1,875	-	-	1,875	-	-	1,875	-	-
Student Recruitment / Marketing	15,000	3,750	-	-	3,750	-	-	3,750	-	-	3,750	-	-
School Meals / Lunch	14,241	1,719	-	-	5,157	-	-	5,158	-	-	5,158	-	-
Travel (Staff)	15,500	1,500	-	-	1,500	-	-	1,500	-	-	1,500	-	-
Fundraising	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	2,000	500	-	-	500	-	-	500	-	-	500	-	-
TOTAL SCHOOL OPERATIONS	645,866	207,932	-	-	149,239	-	-	149,241	-	-	149,242	-	-
FACILITY OPERATION & MAINTENANCE													
Insurance	34,692	10,093	-	-	10,094	-	-	10,094	-	-	10,094	-	-
Janitorial	-	-	-	-	-	-	-	-	-	-	-	-	-
Building and Land Rent / Lease / Facility Finance Interest	6,000	1,500	-	-	1,500	-	-	1,500	-	-	1,500	-	-
Repairs & Maintenance	14,000	2,500	-	-	2,500	-	-	2,500	-	-	2,500	-	-
Equipment / Furniture	-	-	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	54,692	14,093	-	-	14,094	-	-	14,094	-	-	14,094	-	-
DEPRECIATION & AMORTIZATION	75,000	-	-	-	-	-	-	-	-	-	100,000	-	-
RESERVES / CONTINGENCY	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	5,704,302	1,311,363	-	-	1,754,269	-	-	1,754,272	-	-	2,393,534	-	-
NET INCOME	294,788	457,402	-	-	1,803	-	-	36,294	-	-	(474,074)	-	-

EXPLORE EXCEED CHARTER SCHOOL

Budget / Operating Plan

2015-16

	EXPLORE EXCEED CHARTER SCHOOL					DESCRIPTION OF ASSUMPTIONS
	Budget / Operating Plan					
	2015-16					
	7,234,863	7,234,863	-	1,235,773	1,235,773	
Total Revenue						
Total Expenses						
Net Income	21,425	21,425	-	(273,363)	(273,363)	
Actual Student Enrollment						
	Total Year			VARIANCE		
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
EXPENSES						
ADMINISTRATIVE STAFF PERSONNEL COSTS	Avg. No. of Positions					
Executive Management	-	-	-	-	-	
Instructional Management	3.25	424,090	424,090	(137,293)	(137,293)	
Deans, Directors & Coordinators	6.00	482,448	482,448	(224,332)	(224,332)	
CFO / Director of Finance	-	-	-	-	-	
Operation / Business Manager	4.00	284,313	284,313	(51,163)	(51,163)	
Administrative Staff	5.50	258,660	258,660	(81,749)	(81,749)	
TOTAL ADMINISTRATIVE STAFF	18.75	1,449,511	1,449,511	(494,537)	(494,537)	
INSTRUCTIONAL PERSONNEL COSTS						
Teachers - Regular	29.00	2,002,000	2,002,000	(389,514)	(389,514)	
Teachers - SPED	7.50	438,000	438,000	(86,958)	(86,958)	
Substitute Teachers	2.90	120,000	120,000	7,000	7,000	
Teaching Assistants	-	-	-	-	-	
Specialty Teachers	5.00	350,500	350,500	(139,050)	(139,050)	
Aides	-	-	-	-	-	
Therapists & Counselors	2.50	159,120	159,120	(30,620)	(30,620)	
Other	-	-	-	-	-	
TOTAL INSTRUCTIONAL	46.90	3,069,620	3,069,620	(639,142)	(639,142)	
NON-INSTRUCTIONAL PERSONNEL COSTS						
Nurse	-	-	-	-	-	
Librarian	-	-	-	-	-	
Custodian	-	-	-	-	-	
Security	-	-	-	-	-	
Other	-	-	-	-	-	
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	
SUBTOTAL PERSONNEL SERVICE COSTS	65.65	4,519,131	4,519,131	(1,133,679)	(1,133,679)	
PAYROLL TAXES AND BENEFITS						
Payroll Taxes		385,695	385,695	(103,290)	(103,290)	
Fringe / Employee Benefits		689,069	689,069	(155,121)	(155,121)	
Retirement / Pension		40,100	40,100	(3,600)	(3,600)	
TOTAL PAYROLL TAXES AND BENEFITS		1,114,864	1,114,864	(262,011)	(262,011)	
TOTAL PERSONNEL SERVICE COSTS	65.65	5,633,995	5,633,995	(1,395,690)	(1,395,690)	
CONTRACTED SERVICES						
Accounting / Audit		19,000	19,000	4,153	4,153	
Legal		-	-	10,000	10,000	
Management Company Fee		722,714	722,714	(117,628)	(117,628)	
Nurse Services		-	-	-	-	
Food Service / School Lunch		-	-	-	-	
Payroll Services		8,700	8,700	(2,200)	(2,200)	
Special Ed Services		-	-	-	-	
Titlement Services (i.e. Title I)		-	-	-	-	
Other Purchased / Professional / Consulting		17,000	17,000	28,700	28,700	
TOTAL CONTRACTED SERVICES		767,414	767,414	(76,975)	(76,975)	

EXPLORE EXCEED CHARTER SCHOOL

Budget / Operating Plan

2015-16

	Total Year		VARIANCE		
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
	Total Revenue	7,234,863	7,234,863	-	1,235,773
Total Expenses	7,213,438	7,213,438	-	(1,509,136)	(1,509,136)
Net Income	21,425	21,425	-	(273,363)	(273,363)
Actual Student Enrollment					
SCHOOL OPERATIONS					
Board Expenses	-	-	-	-	-
Classroom / Teaching Supplies & Materials	81,500	81,500	-	(13,000)	(13,000)
Special Ed Supplies & Materials	10,000	10,000	-	-	-
Textbooks / Workbooks	64,494	64,494	-	30,561	30,561
Supplies & Materials other	-	-	-	-	-
Equipment / Furniture	30,400	30,400	-	-	-
Telephone	56,000	56,000	-	(6,700)	(6,700)
Technology	165,900	165,900	-	(22,820)	(22,820)
Student Testing & Assessment	9,743	9,743	-	(2,593)	(2,593)
Field Trips	19,000	19,000	-	1,500	1,500
Transportation (student)	4,000	4,000	-	-	-
Student Services - other	29,500	29,500	-	3,640	3,640
Office Expense	85,000	85,000	-	(15,000)	(15,000)
Staff Development	52,425	52,425	-	8,575	8,575
Staff Recruitment	7,500	7,500	-	(500)	(500)
Student Recruitment / Marketing	15,000	15,000	-	-	-
School Meals / Lunch	17,192	17,192	-	(2,951)	(2,951)
Travel (Staff)	6,000	6,000	-	9,500	9,500
Fundraising	-	-	-	-	-
Other	2,000	2,000	-	-	-
TOTAL SCHOOL OPERATIONS	655,654	655,654	-	(9,788)	(9,788)
FACILITY OPERATION & MAINTENANCE					
Insurance	40,375	40,375	-	(5,683)	(5,683)
Janitorial	-	-	-	-	-
Building and Land Rent / Lease / Facility Finance Interest	6,000	6,000	-	-	-
Repairs & Maintenance	10,000	10,000	-	4,000	4,000
Equipment / Furniture	-	-	-	-	-
Security	-	-	-	-	-
Utilities	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	56,375	56,375	-	(1,683)	(1,683)
DEPRECIATION & AMORTIZATION	100,000	100,000	-	(25,000)	(25,000)
RESERVES / CONTINGENCY	-	-	-	-	-
TOTAL EXPENSES	7,213,438	7,213,438	-	(1,509,136)	(1,509,136)
NET INCOME	21,425	21,425	-	(273,363)	(273,363)

DESCRIPTION OF ASSUMPTIONS

EXPLORE EXCEED CHARTER SCHOOL

Budget / Operating Plan

2015-16

	Total Year					VARIANCE		DESCRIPTION OF ASSUMPTIONS
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget			
Total Revenue	7,234,863	7,234,863	-	1,235,773	1,235,773			
Total Expenses	7,213,438	7,213,438	-	(1,509,136)	(1,509,136)			
Net Income	21,425	21,425	-	(273,363)	(273,363)			
Actual Student Enrollment								
ENROLLMENT - *School Districts Are Linked To Above Entries*								
Number of Districts:								
NYC CHANCELLOR'S OFFICE								
-								
-								
-								
-								
-								
-								
-								
-								
-								
-								
-								
-								
-								
ALL OTHER School Districts: (Weighted Avg)								
TOTAL ENROLLMENT								
REVENUE PER PUPIL								
EXPENSES PER PUPIL								

**EXPLORE EXCEED CHARTER SCHOOL
BALANCE SHEET
2015-16**

	<u>Prior Year</u>	Q1	Q2	Q3	Q4
	2014-15	As of 9/30	As of 12/31	As of 3/31	As of 6/30
<u>ASSETS</u>					
<u>CURRENT ASSETS</u>					
Cash and cash equivalents	\$ 1,866,928	\$ -	\$ -	\$ -	\$ -
Grants and contracts receivable	59,300	-	-	-	-
Accounts receivables	26,996	-	-	-	-
Prepaid Expenses	7,374	-	-	-	-
Contributions and other receivables	-	-	-	-	-
TOTAL CURRENT ASSETS	1,960,598	-	-	-	-
<u>PROPERTY, BUILDING AND EQUIPMENT, net</u>	202,296	-	-	-	-
<u>OTHER ASSETS</u>	75,091	-	-	-	-
TOTAL ASSETS	2,237,985	-	-	-	-
<u>LIABILITIES AND NET ASSETS</u>					
<u>CURRENT LIABILITIES</u>					
Accounts payable and accrued expenses	\$ 106,635	\$ -	\$ -	\$ -	\$ -
Accrued payroll and benefits	474,654	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	86,425	-	-	-	-
TOTAL CURRENT LIABILITIES	667,714	-	-	-	-
<u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u>	-	-	-	-	-
TOTAL LIABILITIES	667,714	-	-	-	-
<u>NET ASSETS</u>					
Unrestricted	1,570,271	-	-	-	-
Temporarily restricted	-	-	-	-	-
TOTAL NET ASSETS	1,570,271	-	-	-	-
TOTAL LIABILITIES AND NET ASSETS	2,237,985	-	-	-	-

EXPLORE EXCEED CHARTER SCHOOL

Budget / Operating Plan

2015-16

Total Revenue	-	1,768,766	-	-	1,756,072	-	-	1,790,566	-	-	1,919,461	-
Total Expenses	-	1,311,363	-	-	1,754,269	-	-	1,754,272	-	-	2,393,534	-
Net Income	-	457,402	-	-	1,803	-	-	36,294	-	-	(474,074)	-
Actual Student Enrollment	-	434	-	-	434	-	-	434	-	-	434	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance

EXPENSES	Quarter 0 No. of Positions												
		Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance
ADMINISTRATIVE STAFF PERSONNEL COSTS													
Executive Management	-	-	-	-	-	-	-	-	-	-	-	-	-
Instructional Management	-	106,022	-	-	106,022	-	-	106,022	-	-	106,022	-	
Deans, Directors & Coordinators	-	60,306	-	-	120,612	-	-	120,612	-	-	180,918	-	
CFO / Director of Finance	-	-	-	-	-	-	-	-	-	-	-	-	
Operation / Business Manager	-	71,078	-	-	71,078	-	-	71,078	-	-	71,078	-	
Administrative Staff	-	64,665	-	-	64,665	-	-	64,665	-	-	64,665	-	
TOTAL ADMINISTRATIVE STAFF	-	302,072	-	-	362,378	-	-	362,378	-	-	422,684	-	
INSTRUCTIONAL PERSONNEL COSTS													
Teachers - Regular	-	250,250	-	-	500,500	-	-	500,500	-	-	750,750	-	
Teachers - SPED	-	54,750	-	-	109,500	-	-	109,500	-	-	164,250	-	
Substitute Teachers	-	12,000	-	-	36,000	-	-	36,000	-	-	36,000	-	
Teaching Assistants	-	-	-	-	-	-	-	-	-	-	-	-	
Specialty Teachers	-	43,813	-	-	87,625	-	-	87,625	-	-	131,438	-	
Aides	-	-	-	-	-	-	-	-	-	-	-	-	
Therapists & Counselors	-	19,890	-	-	39,780	-	-	39,780	-	-	59,670	-	
Other	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL INSTRUCTIONAL	-	380,702	-	-	773,405	-	-	773,405	-	-	1,142,107	-	
NON-INSTRUCTIONAL PERSONNEL COSTS													
Nurse	-	-	-	-	-	-	-	-	-	-	-	-	
Librarian	-	-	-	-	-	-	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	-	-	-	-	-	-	
Security	-	-	-	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-	-	-	-	-	-	-	
SUBTOTAL PERSONNEL SERVICE COSTS	-	682,774	-	-	1,135,783	-	-	1,135,783	-	-	1,564,791	-	
PAYROLL TAXES AND BENEFITS													
Payroll Taxes	-	47,835	-	-	96,424	-	-	96,424	-	-	145,012	-	
Fringe / Employee Benefits	-	170,851	-	-	170,851	-	-	170,851	-	-	176,516	-	
Retirement / Pension	-	775	-	-	775	-	-	775	-	-	37,775	-	
TOTAL PAYROLL TAXES AND BENEFITS	-	219,461	-	-	268,050	-	-	268,050	-	-	359,303	-	
TOTAL PERSONNEL SERVICE COSTS	-	902,235	-	-	1,403,833	-	-	1,403,833	-	-	1,924,094	-	
CONTRACTED SERVICES													
Accounting / Audit	-	-	-	-	-	-	-	-	-	-	19,000	-	
Legal	-	-	-	-	-	-	-	-	-	-	-	-	
Management Company Fee	-	180,678	-	-	180,678	-	-	180,679	-	-	180,679	-	
Nurse Services	-	-	-	-	-	-	-	-	-	-	-	-	
Food Service / School Lunch	-	-	-	-	-	-	-	-	-	-	-	-	
Payroll Services	-	2,175	-	-	2,175	-	-	2,175	-	-	2,175	-	
Special Ed Services	-	-	-	-	-	-	-	-	-	-	-	-	
Titlement Services (i.e. Title I)	-	-	-	-	-	-	-	-	-	-	-	-	
Other Purchased / Professional / Consulting	-	4,250	-	-	4,250	-	-	4,250	-	-	4,250	-	
TOTAL CONTRACTED SERVICES	-	187,103	-	-	187,103	-	-	187,104	-	-	206,104	-	

EXPLORE EXCEED CHARTER SCHOOL

Budget / Operating Plan

2015-16

Total Revenue	-	1,768,766	-	-	1,756,072	-	-	1,790,566	-	-	1,919,461	-
Total Expenses	-	1,311,363	-	-	1,754,269	-	-	1,754,272	-	-	2,393,534	-
Net Income	-	457,402	-	-	1,803	-	-	36,294	-	-	(474,074)	-
Actual Student Enrollment	-	434	-	-	434	-	-	434	-	-	434	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance

SCHOOL OPERATIONS												
Board Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	-	40,750	-	-	13,583	-	-	13,583	-	-	13,584	-
Special Ed Supplies & Materials	-	5,000	-	-	1,667	-	-	1,667	-	-	1,666	-
Textbooks / Workbooks	-	32,247	-	-	10,749	-	-	10,749	-	-	10,749	-
Supplies & Materials other	-	-	-	-	-	-	-	-	-	-	-	-
Equipment / Furniture	-	15,200	-	-	5,066	-	-	5,067	-	-	5,067	-
Telephone	-	14,000	-	-	14,000	-	-	14,000	-	-	14,000	-
Technology	-	41,475	-	-	41,475	-	-	41,475	-	-	41,475	-
Student Testing & Assessment	-	2,435	-	-	2,436	-	-	2,436	-	-	2,436	-
Field Trips	-	4,750	-	-	4,750	-	-	4,750	-	-	4,750	-
Transportation (student)	-	1,000	-	-	1,000	-	-	1,000	-	-	1,000	-
Student Services - other	-	7,375	-	-	7,375	-	-	7,375	-	-	7,375	-
Office Expense	-	21,250	-	-	21,250	-	-	21,250	-	-	21,250	-
Staff Development	-	13,106	-	-	13,106	-	-	13,106	-	-	13,107	-
Staff Recruitment	-	1,875	-	-	1,875	-	-	1,875	-	-	1,875	-
Student Recruitment / Marketing	-	3,750	-	-	3,750	-	-	3,750	-	-	3,750	-
School Meals / Lunch	-	1,719	-	-	5,157	-	-	5,158	-	-	5,158	-
Travel (Staff)	-	1,500	-	-	1,500	-	-	1,500	-	-	1,500	-
Fundraising	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	500	-	-	500	-	-	500	-	-	500	-
TOTAL SCHOOL OPERATIONS	-	207,932	-	-	149,239	-	-	149,241	-	-	149,242	-
FACILITY OPERATION & MAINTENANCE												
Insurance	-	10,093	-	-	10,094	-	-	10,094	-	-	10,094	-
Janitorial	-	-	-	-	-	-	-	-	-	-	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	1,500	-	-	1,500	-	-	1,500	-	-	1,500	-
Repairs & Maintenance	-	2,500	-	-	2,500	-	-	2,500	-	-	2,500	-
Equipment / Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	-	14,093	-	-	14,094	-	-	14,094	-	-	14,094	-
DEPRECIATION & AMORTIZATION	-	-	-	-	-	-	-	-	-	-	100,000	-
RESERVES / CONTINGENCY	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	-	1,311,363	-	-	1,754,269	-	-	1,754,272	-	-	2,393,534	-
NET INCOME	-	457,402	-	-	1,803	-	-	36,294	-	-	(474,074)	-

EXPLORE EXCEED CHARTER SCHOOL

Budget / Operating Plan

2015-16

Total Revenue	-	-	-	7,234,863	(7,234,863)	-	-	7,234,863	(7,234,863)	-	-
Total Expenses	-	-	-	7,213,438	7,213,438	-	-	7,213,438	7,213,438	-	-
Net Income	-	-	-	21,425	(21,425)	-	-	21,425	(21,425)	-	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

TOTALS AND VARIANCE ANALYSIS										
Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)	Actual CY vs. Actual PY

EXPENSES		Quarter 0									
		No. of Positions									
ADMINISTRATIVE STAFF PERSONNEL COSTS											
Executive Management	-	-	-	-	-	-	-	-	-	-	-
Instructional Management	-	-	-	424,090	424,090	-	-	424,090	424,090	-	-
Deans, Directors & Coordinators	-	-	-	482,448	482,448	-	-	482,448	482,448	-	-
CFO / Director of Finance	-	-	-	-	-	-	-	-	-	-	-
Operation / Business Manager	-	-	-	284,313	284,313	-	-	284,313	284,313	-	-
Administrative Staff	-	-	-	258,660	258,660	-	-	258,660	258,660	-	-
TOTAL ADMINISTRATIVE STAFF	-	-	-	1,449,511	1,449,511	-	-	1,449,511	1,449,511	-	-
INSTRUCTIONAL PERSONNEL COSTS											
Teachers - Regular	-	-	-	2,002,000	2,002,000	-	-	2,002,000	2,002,000	-	-
Teachers - SPED	-	-	-	438,000	438,000	-	-	438,000	438,000	-	-
Substitute Teachers	-	-	-	120,000	120,000	-	-	120,000	120,000	-	-
Teaching Assistants	-	-	-	-	-	-	-	-	-	-	-
Specialty Teachers	-	-	-	350,500	350,500	-	-	350,500	350,500	-	-
Aides	-	-	-	-	-	-	-	-	-	-	-
Therapists & Counselors	-	-	-	159,120	159,120	-	-	159,120	159,120	-	-
Other	-	-	-	-	-	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	-	-	-	3,069,620	3,069,620	-	-	3,069,620	3,069,620	-	-
NON-INSTRUCTIONAL PERSONNEL COSTS											
Nurse	-	-	-	-	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	-	-	-	4,519,131	4,519,131	-	-	4,519,131	4,519,131	-	-
PAYROLL TAXES AND BENEFITS											
Payroll Taxes	-	-	-	385,695	385,695	-	-	385,695	385,695	-	-
Fringe / Employee Benefits	-	-	-	689,069	689,069	-	-	689,069	689,069	-	-
Retirement / Pension	-	-	-	40,100	40,100	-	-	40,100	40,100	-	-
TOTAL PAYROLL TAXES AND BENEFITS	-	-	-	1,114,864	1,114,864	-	-	1,114,864	1,114,864	-	-
TOTAL PERSONNEL SERVICE COSTS	-	-	-	5,633,995	5,633,995	-	-	5,633,995	5,633,995	-	-
CONTRACTED SERVICES											
Accounting / Audit	-	-	-	19,000	19,000	-	-	19,000	19,000	-	-
Legal	-	-	-	-	-	-	-	-	-	-	-
Management Company Fee	-	-	-	722,714	722,714	-	-	722,714	722,714	-	-
Nurse Services	-	-	-	-	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-	-	-	-	-	-
Payroll Services	-	-	-	8,700	8,700	-	-	8,700	8,700	-	-
Special Ed Services	-	-	-	-	-	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	-	-	17,000	17,000	-	-	17,000	17,000	-	-
TOTAL CONTRACTED SERVICES	-	-	-	767,414	767,414	-	-	767,414	767,414	-	-

EXPLORE EXCEED CHARTER SCHOOL

Budget / Operating Plan

2015-16

Total Revenue	-	-	-	7,234,863	(7,234,863)	-	-	7,234,863	(7,234,863)	-	-
Total Expenses	-	-	-	7,213,438	7,213,438	-	-	7,213,438	7,213,438	-	-
Net Income	-	-	-	21,425	(21,425)	-	-	21,425	(21,425)	-	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

TOTALS AND VARIANCE ANALYSIS

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)	Actual CY vs. Actual PY
SCHOOL OPERATIONS											
Board Expenses	-	-	-	-	-	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	-	-	-	81,500	81,500	-	-	81,500	81,500	-	-
Special Ed Supplies & Materials	-	-	-	10,000	10,000	-	-	10,000	10,000	-	-
Textbooks / Workbooks	-	-	-	64,494	64,494	-	-	64,494	64,494	-	-
Supplies & Materials other	-	-	-	-	-	-	-	-	-	-	-
Equipment / Furniture	-	-	-	30,400	30,400	-	-	30,400	30,400	-	-
Telephone	-	-	-	56,000	56,000	-	-	56,000	56,000	-	-
Technology	-	-	-	165,900	165,900	-	-	165,900	165,900	-	-
Student Testing & Assessment	-	-	-	9,743	9,743	-	-	9,743	9,743	-	-
Field Trips	-	-	-	19,000	19,000	-	-	19,000	19,000	-	-
Transportation (student)	-	-	-	4,000	4,000	-	-	4,000	4,000	-	-
Student Services - other	-	-	-	29,500	29,500	-	-	29,500	29,500	-	-
Office Expense	-	-	-	85,000	85,000	-	-	85,000	85,000	-	-
Staff Development	-	-	-	52,425	52,425	-	-	52,425	52,425	-	-
Staff Recruitment	-	-	-	7,500	7,500	-	-	7,500	7,500	-	-
Student Recruitment / Marketing	-	-	-	15,000	15,000	-	-	15,000	15,000	-	-
School Meals / Lunch	-	-	-	17,192	17,192	-	-	17,192	17,192	-	-
Travel (Staff)	-	-	-	6,000	6,000	-	-	6,000	6,000	-	-
Fundraising	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	2,000	2,000	-	-	2,000	2,000	-	-
TOTAL SCHOOL OPERATIONS	-	-	-	655,654	655,654	-	-	655,654	655,654	-	-
FACILITY OPERATION & MAINTENANCE											
Insurance	-	-	-	40,375	40,375	-	-	40,375	40,375	-	-
Janitorial	-	-	-	-	-	-	-	-	-	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	6,000	6,000	-	-	6,000	6,000	-	-
Repairs & Maintenance	-	-	-	10,000	10,000	-	-	10,000	10,000	-	-
Equipment / Furniture	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	-	56,375	56,375	-	-	56,375	56,375	-	-
DEPRECIATION & AMORTIZATION	-	-	-	100,000	100,000	-	-	100,000	100,000	-	-
RESERVES / CONTINGENCY	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	-	-	-	7,213,438	7,213,438	-	-	7,213,438	7,213,438	-	-
NET INCOME	-	-	-	21,425	(21,425)	-	-	21,425	(21,425)	-	-



Annual Report Requirement
for SUNY Authorized Charter Schools
EXPLORE EXCEED CHARTER SCHOOL
2015-16

Administrative
expenditures per pupil:

\$0.00

Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

***NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, November 03, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/e1>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Henry	Mannix

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

Explore Charter Schools of Brooklyn (Ed Corp)

Explore Charter School

Explore Empower Charter School

Explore Enrich Charter School

Explore Envision Charter School

Explore Exceed Charter School

Explore Excel Charter School

8. Select all positions you have held on the Board:

(check all that apply)

• Vice Chair/Vice President

• Treasurer

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Tom III". The signature is written in a cursive style with a large initial "T" and "M".

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 23, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export/?collector=109126/s/Regents-Appendix-E-BOT-Form/18>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Peter	Walker

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

Explore Charter Schools of Brooklyn (Ed Corp)

Explore Charter School

Explore Empower Charter School

Explore Enrich Charter School

Explore Envision Charter School

Explore Exceed Charter School

Explore Excel Charter School

8. Select all positions you have held on the Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

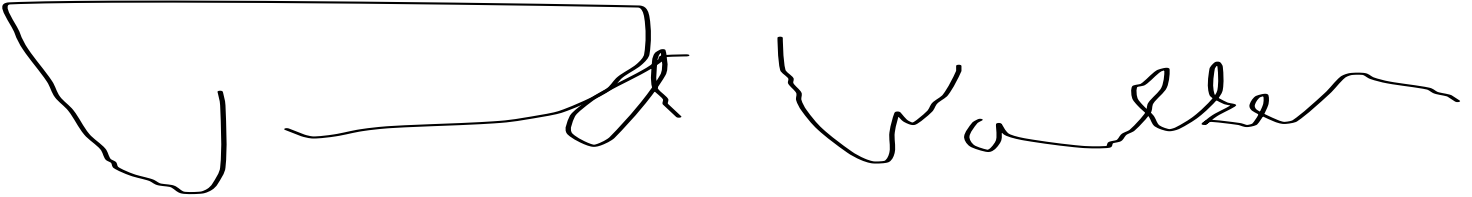
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Waller", written over a horizontal line. The signature is cursive and extends to the right of the line.

Thank you.



Appendix F: BOT Membership Table

Created: 07/06/2015

Last updated: 07/27/2015

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1. Current Board Member Information

	Trustee Name	Email Address	Committee Affiliation(s)	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role and School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Graeme Daykin	[REDACTED]	Chair/Board President	Yes	Finance	2 (4 years); Voted onto Board 05/05/2011; Term expires June 2017
2	Hank Mannix	[REDACTED]	Vice Chair/Vice President	Yes	Finance	1 (2 years); Voted onto Board 09/30/2013; Term expires June 2016
3	Kim Carnegie	[REDACTED]	Trustee/Member	Yes	External Affairs	1 (1 year); Voted onto Board 10/02/2014; Term expires June 2016
4	Beth Cohen	[REDACTED]	Trustee/Member	Yes	External Affairs	1 (1 year); Voted onto Board 10/02/2014; Term expires June 2016
5	Angelica Thomas	[REDACTED]	Trustee/Member	Yes	Legal	1 (1 year); Voted onto Board 10/02/2014; Term expires June 2016
6	Peter Walker	[REDACTED]	Trustee/Member	Yes	Legal	1 (1 year); Voted onto Board 10/02/2014; Term expires June 2016
7	Morty Ballen	[REDACTED]	Trustee/Member	Yes	Program	1 (1 year); Voted onto Board 10/02/2014; Term renews annually with contract
8						
9						
10						
11						
12						
13						

14						
15						
16						
17						
18						
19						
20						

2. Total Number of Members Joining Board during the 2014-15 school year

5

3. Total Number of Members Departing the Board during the 2014-15 school year

3

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

13

5. How many times did the Board meet during the 2014-15 school year?

8

6. How many times will the Board meet during the 2015-16 school year?

10

Thank you.

Overall Student Recruitment Strategy and English Language Learner Set-Aside Lottery Preference

Explore Exceed Charter Schools's overall recruitment strategy focuses on families in the immediate neighborhood of the school (school's zip code and surrounding areas) in order to best serve the school's geographic community. Given the demographic of the school's neighborhood, by targeting these areas Explore Exceed naturally recruits a large portion of students who qualify for free and reduced lunch (over 78% of the school's current student population qualifies for free and reduced lunch).

In an effort to attract and enroll more English Language Learners, Explore Exceed Charter School created a set-aside lottery preference for English Language Learners. The set-aside preference seeks to fill 9 of the available 60 kindergarten seats (15%) with English Language Learners, in order to match or exceed the school district's ELL population (currently about 9%).

Additional efforts to attract and retain students with disabilities and English Language Learners are further outlined in our recruitment tactics below.

Family Information Sessions and School Tours

Explore Exceed Charter School hosted multiple information sessions at different days of the week and times to provide convenient options for interested families to attend. In addition to these information sessions, families had the option of attending a variety of other information sessions (at varying dates and times) hosted by Explore Exceed's charter network, Explore Schools, at different locations. At these information sessions, families had the opportunity to learn more about the school's vision, structure and academic program, as well as its enrollment policies. A portion of this presentation was dedicated to describing what services Explore Exceed provides to students with disabilities, and staff were available after the presentation to answer specific questions about services for students with disabilities. The presentation also covered the English Language Learner set-aside lottery preference and how Explore Exceed welcomes all ELL students to apply. Fliers and informational materials were available in English and Spanish, and applications were available in English, Spanish, Haitian Creole and Bengali. Additionally, the school hosted weekly tours for interested families for the duration of the student recruitment period (primarily January – April). A Spanish-speaking staff member was available both at the information sessions and tours to translate for Spanish-speaking families.

Direct Mailing Campaign

In partnership with Vanguard Direct, Explore Exceed Charter School engaged in a direct mailing campaign to encourage Kindergarten enrollment by informing families in the immediate community about Explore Exceed as a choice for their student and providing them with information about the school and an application.. The mailing went to applicable families in five zip codes surrounding the school and included information in English and Spanish. Included in the mailing was a flier outlining the school's robust services provided for students with disabilities, as well as an application that included kindergarten lottery information and set-aside preference for English Language Learners.

Community Organizations, Daycare and Pre-Kindergarten Program Outreach

During the kindergarten recruitment season, Explore Exceed Charter School staff researched and contacted community organizations, daycares and pre-kindergarten programs in the neighborhood to inform program staff about the school enrollment process. When programs allowed, Explore Exceed staff visited each organization to hand out information to families and discuss the enrollment process with them. This outreach particularly targeted programs that served a high number of non-English

speaking families who may have otherwise not learned about the option to apply to Explore Exceed Charter School.

Parent Referral Campaign and Parent Teacher Organization

In an effort to expand its recruitment reach, Explore Exceed leveraged its Parent Teacher Organization (PTO) and current families to spread the word to other families about the school enrollment process. In particular, the school's leadership reached out to PTO leaders, as well as families of English Language Learner students and asked for help engaging other English Language Learner families in the enrollment process. All families at the school were encouraged to bring applications to their community organizations, families and friends. Through this process, the school hopes to attract more families in the profile of the families it serves, who may have otherwise not heard about the school – English Language Learners, students with disabilities, and students who qualify for free and reduced lunch.

Website, Social Media and Language Accessibility

Explore Exceed Charter School leveraged its website and Facebook page to spread the word about its recruitment efforts. The website offered information about family information sessions, the enrollment process, services provided to students with disabilities, and its set-aside lottery preference for English Language Learners. Applications were available online in English, Spanish, Haitian Creole and Bengali, and informational fliers and mailings were available in English and Spanish.

Families had the option of requesting an application be mailed or faxed to them or applying online. The online access was two-fold. First, families were able to apply to our school through the New York City Charter Center's Common Application. Second, families were able to apply to our schools directly through our partnership with SchoolMint. These efforts increased the accessibility of our applications and our school to families throughout New York City.

Via its Facebook page, Explore Exceed also promoted the information sessions and enrollment information to leverage its community of staff members, families, friends and supporters to get the word out to surrounding families.

Retaining Students with Disabilities and English Language Learners

Explore Exceed Charter School provides robust support services for students who have a disability or require additional academic support. The school offers a 12-1-1 classroom environment, and employs a social worker, school counselor, intervention teacher, two learning specialists, and support services coordinator that provide services and support for students who need it, as well as maintain communication with families to apprise them of student progress and how families can work with students at home. Additionally, the support services coordinator acts as a resource to families navigating the IEP or 504 process, answering questions and helping families better understand resources available to them.

In addition, to ensure non-English speaking families feel welcomed and informed, the school ensures at least one Spanish-speaking staff member is available to guide families through paperwork and/or meetings, and requests an interpreter for family meetings upon request.



Appendix I: Teacher and Administrator Attrition

Last updated: 07/30/2015

Report changes in teacher and administrator staffing.

Page 1

Charter School Name:

Instructions for completing the Teacher and Administrator Attrition Tables

ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2014, the FTE for added staff from July 1, 2014 through June 30, 2015, and the FTE for any departed staff from July 1, 2014 through June 30, 2015 using the two tables provided.

2013-14 Teacher Attrition Table

	FTE Teachers on June 30, 2014	FTE Teachers Additions 7/1/14 – 6/30/15	FTE Teacher Departures 7/1/14 – 6/30/15
	19	18	11

2013-14 Administrator Position Attrition Table

	FTE Administrator Positions On 6/30/2014	FTE Administrator Additions 7/1/14 – 6/30/15	FTE Administrator Departures 7/1/14 – 6/30/15
	3	0	0

Thank you