



# Entry 1 School Information

Created: 06/16/2017 • Last updated: 08/01/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2017**) or you may not be assigned the correct tasks.

**a. SCHOOL NAME AND BEDS#** UNIVERSITY PREP CHS (SUNY Trustees)

(Select name from the drop down menu)

**b. CHARTER AUTHORIZER** SUNY Authorized Charter School

(For technical reasons, please re select authorizer name from the drop down menu).

**c. DISTRICT / CSD OF LOCATION** NYC CSD 7

## d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	600 St. Ann's Avenue, 4th floor, Bronx, NY 10455	██████████	██████████	██████████

## d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Andrea d'Amato
Title	Principal
Emergency Phone Number (### ###) ###)	██████████

**e. SCHOOL WEB ADDRESS (URL)** <http://upchs.org/>

**f. DATE OF INITIAL CHARTER** 10/2007

**g. DATE FIRST OPENED FOR INSTRUCTION** 09/2008

**i. TOTAL ENROLLMENT ON JUNE 30, 2017** 402

**j. GRADES SERVED IN SCHOOL YEAR 2016-17**

Check all that apply

Grades Served	9, 10, 11, 12
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**k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?** No


**11. FACILITIES**

Does the school maintain or operate multiple sites?

No, just one site.
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**12. SCHOOL SITES**

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	600 St. Ann's Avenue, 4th floor, Bronx, NY 10455		CSD 7	9th 12th	Yes	DOE space
Site 2						
Site 3						

**12a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Andrea d'Amato	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Deborah Raji	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Andrea d'Amato	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Andrea d'Amato	[REDACTED]	[REDACTED]	[REDACTED]

**m1. Is the school or are the school sites co-located?** Yes

**m2. Please list the terms of your current co-location.**

	Date school will leave current co location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	TBD	No		No		Yes
Site 2						
Site 3						

**n1. Were there any revisions to the school's charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions).** No

**o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report.**

Deborah Raji, Assistant Principal of Operations

**p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink, appearing to read 'Deborah Raji', written in a cursive style.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink, appearing to read 'Deborah Raji', written in a cursive style.

**Date**

2017/08/01

**Thank you.**



# Entry 2 NYS School Report Card Link

Created: 07/12/2017 • Last updated: 07/21/2017

## 1. NEW YORK STATE REPORT CARD

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/reportcard.php?instid=800000061083&year=2016&createreport=1&allchecked=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&hscompleters=1&postgradcompleters=1&naep=1&cohort=1&regents=1&secondELA=1&secondMATH=1&unweighted=1&gradrate=1>



# Entry 4 Expenditures per Child

Created: 06/21/2017 • Last updated: 07/26/2017

## Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	5884718
Line 2: Year End FTE student enrollment	407
Line 3: Divide Line 1 by Line 2	14469

## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016 17 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

### Notes:

**The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:**

**<http://www.p12.nysed.gov/psc/AuditGuide.html>.**

**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	246765
Line 2: Management and General Cost (Column)	255647
Line 3: Sum of Line 1 and Line 2	502412
Line 5: Divide Line 3 by the Year End FTE student enrollment	1235

**Thank you.**



**GENERAL INSTRUCTIONS FOR  
ANNUAL BUDGET/QUARTERLY REPORT**

**TEMPLATE TABS**

**1- GRAY tab contains the Instructions**




<a href="#">Instructions</a>	Provides description of tabs and input requirements.
<a href="#">Funding by District</a>	Charter School Tuition Rates

**2- BLUE tabs require input of information**

<a href="#">1.) Name of School</a>	>Select school name from list. >Enter contact information.
<a href="#">2.) Enrollment</a>	Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
<a href="#">3.) Staffing Plan</a>	Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter
<a href="#">4.) Yearly Budget</a>	Enter Yearly Budget information. Includes: >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and <i>approved</i> by the school's Board of Directors, should be submitted when submitting Quarterly Actuals
<a href="#">5.) Balance Sheet</a>	Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.

<a href="#">6.) Quarterly Report</a>	Enter Actual Quarterly Report information . Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses
<a href="#">7.) Annual Report Requirement</a>	Complete when submitting Actual Quarter 4.

**CELL COLORS & GUIDANCE COMMENTS**

-  = Enter information into the light BLUE shaded cells.
-  = Cells labeled in ORANGE containe guidance regarding the input of information.
-  = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.



**ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE**

**University Prep Charter High School**

**SCHOOL**

<b>Name:</b>	University Prep Charter High School
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**CONTACT INFORMATION**

<b>Contact Name:</b>	Andrea D'Amato
<b>Contact Title:</b>	Principal
<b>Contact Email:</b>	[REDACTED]
<b>Contact Phone:</b>	[REDACTED]

**REPORT PERIOD**

<b>Current Academic Year:</b>	2016-17
<b>Prior Academic Year:</b>	2015-16









**PLAN - FULL TIME EQUIVALENT**

**STAFFING PLAN - FULL TIME EQUIVALENT ("FTE")**

**\*NOTE:** Enter the number of FTE positions in the "blue" cells.

**\*NOTE:** If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK.

ADMINISTRATIVE PERSONNEL FTE	ADMINISTRATIVE PERSONNEL FTE	PRIOR YEAR
		2015-16
		ACTUAL
Executive Management	Executive Management	
Instructional Management	Instructional Management	2.0
Deans, Directors & Coordinators	Deans, Directors & Coordinators	
CFO / Director of Finance	CFO / Director of Finance	
Operation / Business Manager	Operation / Business Manager	1.0
Administrative Staff	Administrative Staff	2.0
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>5.0</b>

ANNUAL BUDGETED FTE							
Q1		Q2		Q3		Q4	
Original	Revised	Original	Revised	Original	Revised	Original	Revised
2.0		2.0		2.0		2.0	
1.0		1.0		1.0		1.0	
2.0		2.0		2.0		2.0	
5.0	0.0	5.0	0.0	5.0	0.0	5.0	0.0

INSTRUCTIONAL PERSONNEL FTE	INSTRUCTIONAL PERSONNEL FTE	PRIOR YEAR
		2015-16
		ACTUAL
Teachers - Regular	Teachers - Regular	6.7
Teachers - SPED	Teachers - SPED	1.3
Substitute Teachers	Substitute Teachers	
Teaching Assistants	Teaching Assistants	
Specialty Teachers	Specialty Teachers	2.7
Aides	Aides	1.0
Therapists & Counselors	Therapists & Counselors	1.7
Other	Other	1.0
<b>TOTAL INSTRUCTIONAL</b>	<b>TOTAL INSTRUCTIONAL</b>	<b>14.4</b>

ANNUAL BUDGETED FTE							
Q1		Q2		Q3		Q4	
Original	Revised	Original	Revised	Original	Revised	Original	Revised
22.0		22.0		22.0		22.0	
6.0		6.0		6.0		6.0	
5.0		5.0		5.0		5.0	
3.0		3.0		3.0		3.0	
5.0		5.0		5.0		5.0	
41.0	0.0	41.0	0.0	41.0	0.0	41.0	0.0

NON-INSTRUCTIONAL PERSONNEL FTE	NON-INSTRUCTIONAL PERSONNEL FTE	PRIOR YEAR
		2015-16
		ACTUAL
Nurse	Nurse	
Librarian	Librarian	
Custodian	Custodian	
Security	Security	
Other	Other	
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>TOTAL NON-INSTRUCTIONAL</b>	<b>0.0</b>

ANNUAL BUDGETED FTE							
Q1		Q2		Q3		Q4	
Original	Revised	Original	Revised	Original	Revised	Original	Revised
0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

<b>TOTAL PERSONNEL SERVICE FTE</b>	<b>TOTAL PERSONNEL SERVICE FTE</b>	<b>19.4</b>
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46.0	0.0	46.0	0.0	46.0	0.0	46.0	0.0
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**IVERSITY PREP CHARTER HIGH S  
2016-17**

**PLAN - FULL TIME EQUIVALENT**

**\*NOTE:** Enter the number of FTE positions in the "blue" cells. *Should be input.*

**\*NOTE:** State the assumptions that are being made for personnel FTE levels.

ADMINISTRATIVE PERSONNEL FTE		Q4 Actual	Description of Assumptions
Executive Management			
Instructional Management			
Deans, Directors & Coordinators			
CFO / Director of Finance			
Operation / Business Manager			
Administrative Staff			
<b>TOTAL ADMINISTRATIVE STAFF</b>		0.0	

INSTRUCTIONAL PERSONNEL FTE		Q4 Actual	Description of Assumptions
Teachers - Regular			
Teachers - SPED			
Substitute Teachers			
Teaching Assistants			
Specialty Teachers			
Aides			
Therapists & Counselors			
Other			
<b>TOTAL INSTRUCTIONAL</b>		0.0	

NON-INSTRUCTIONAL PERSONNEL FTE		Q4 Actual	Description of Assumptions
Nurse			
Librarian			
Custodian			
Security			
Other			
<b>TOTAL NON-INSTRUCTIONAL</b>		0.0	

<b>TOTAL PERSONNEL SERVICE FTE</b>		0.0	
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UNIVERSITY PREP CHARTER HIGH SCHOOL								
Budget / Operating Plan								
2016-17								
<b>Total Revenue</b>	<b>6,517,878</b>	<b>1,699,839</b>	-	-	<b>1,751,239</b>	-	-	<b>1,785,416</b>
<b>Total Expenses</b>	<b>6,456,460</b>	<b>1,054,225</b>	-	-	<b>1,738,565</b>	-	-	<b>1,741,066</b>
<b>Net Income</b>	<b>61,418</b>	<b>645,614</b>	-	-	<b>12,674</b>	-	-	<b>44,350</b>
<b>Actual Student Enrollment</b>	<b>395</b>	<b>430</b>	-	-	<b>430</b>	-	-	<b>430</b>
	<b>Prior Year Actual</b>	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd Q</b>
	<b>2015-16</b>	<b>Original</b>	<b>Revised</b>		<b>Original</b>	<b>Revised</b>		<b>Original</b>
	<b>Revenue Per</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>
	<b>Pupil</b>							
Other				-			-	
Other				-			-	
TOTAL REVENUE FROM FEDERAL SOURCES	277,000	25,700	-	-	77,100	-	-	77,100
<b>LOCAL and OTHER REVENUE</b>								
Contributions and Donations				-			-	
Fundraising				-			-	
Erate Reimbursement	20,000	10,000		-	10,000		-	10,000
Earnings on Investments		1,250		-	1,250		-	1,250
Interest Income	5,000			-			-	
Food Service (Income from meals)				-			-	
Text Book	31,395			-			-	34,176
OTHER				-			-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	56,395	11,250	-	-	11,250	-	-	45,426
<b>TOTAL REVENUE</b>	<b>6,517,878</b>	<b>1,699,839</b>	-	-	<b>1,751,239</b>	-	-	<b>1,785,416</b>

**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**  
**2016-17**

<b>Total Revenue</b>	<b>6,517,878</b>	<b>1,699,839</b>	-	-	<b>1,751,239</b>	-	-	<b>1,785,416</b>
<b>Total Expenses</b>	<b>6,456,460</b>	<b>1,054,225</b>	-	-	<b>1,738,565</b>	-	-	<b>1,741,066</b>
<b>Net Income</b>	<b>61,418</b>	<b>645,614</b>	-	-	<b>12,674</b>	-	-	<b>44,350</b>
<b>Actual Student Enrollment</b>	<b>395</b>	<b>430</b>	-	-	<b>430</b>	-	-	<b>430</b>
	<b>Prior Year Actual</b>	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd Q</b>
	<b>2015-16</b>	<b>Original</b>	<b>Revised</b>	<b>Variance</b>	<b>Original</b>	<b>Revised</b>	<b>Variance</b>	<b>Original</b>
	<b>Revenue Per Pupil</b>	<b>Budget</b>	<b>Budget</b>		<b>Budget</b>	<b>Budget</b>		<b>Budget</b>

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

Avg. No. of Positions

Executive Management	-			-			-	
Instructional Management	2.00	280,000	102,500	-	102,500		-	102,500
Deans, Directors & Coordinators	-			-			-	
CFO / Director of Finance	-			-			-	
Operation / Business Manager	1.00	92,000		-			-	
Administrative Staff	2.00	132,893	34,627	-	34,627		-	34,627
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>5.00</b>	<b>504,893</b>	<b>137,127</b>	<b>-</b>	<b>137,127</b>	<b>-</b>	<b>-</b>	<b>137,127</b>

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	22.00	1,830,969	171,766	-	515,296		-	515,296
Teachers - SPED	6.00	396,617	47,636	-	142,912		-	142,912
Substitute Teachers	-			-			-	
Teaching Assistants	-			-			-	
Specialty Teachers	5.00	651,139	37,274	-	111,820		-	111,820
Aides	3.00	117,629	10,974	-	32,922		-	32,922
Therapists & Counselors	-	473,025	40,878	-	122,632		-	122,633
Other	5.00	201,683	12,638	-	33,532		-	33,532
<b>TOTAL INSTRUCTIONAL</b>	<b>41.00</b>	<b>3,671,062</b>	<b>321,164</b>	<b>-</b>	<b>959,113</b>	<b>-</b>	<b>-</b>	<b>959,114</b>

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-			-			-	
Librarian	-			-			-	
Custodian	-			-			-	
Security	-			-			-	
Other	-			-			-	
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**SUBTOTAL PERSONNEL SERVICE COSTS**

46.00	4,175,955	458,291	-	-	1,096,240	-	-	1,096,241
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**PAYROLL TAXES AND BENEFITS**

Payroll Taxes		319,460	34,858	-	83,691		-	83,691
Fringe / Employee Benefits		604,400	177,500	-	177,500		-	177,500

**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**  
**2016-17**

	UNIVERSITY PREP CHARTER HIGH SCHOOL Budget / Operating Plan 2016-17							
	6,517,878	1,699,839	-	-	1,751,239	-	-	1,785,416
	6,456,460	1,054,225	-	-	1,738,565	-	-	1,741,066
Net Income	61,418	645,614	-	-	12,674	-	-	44,350
Actual Student Enrollment	395	430	-	-	430	-	-	430
	Prior Year Actual 2015-16 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
Retirement / Pension	454,208	177,562		-	177,562		-	177,562
TOTAL PAYROLL TAXES AND BENEFITS	1,378,068	389,920		-	438,753		-	438,753
<b>TOTAL PERSONNEL SERVICE COSTS</b>	46.00	5,554,023	848,211	-	1,534,994		-	1,534,995
<b>CONTRACTED SERVICES</b>								
Accounting / Audit	28,000			-			-	
Legal		7,500		-	7,500		-	7,500
Management Company Fee				-			-	
Nurse Services				-			-	
Food Service / School Lunch				-			-	
Payroll Services	7,000	1,750		-	1,750		-	1,750
Special Ed Services				-			-	
Titlement Services (i.e. Title I)				-			-	
Other Purchased / Professional / Consulting	326,000	61,500		-	61,500		-	61,500
<b>TOTAL CONTRACTED SERVICES</b>		361,000	70,750	-	70,750		-	70,750

**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**  
**2016-17**

	6,517,878	1,699,839	-	-	1,751,239	-	-	1,785,416
<b>Total Revenue</b>								
<b>Total Expenses</b>	6,456,460	1,054,225	-	-	1,738,565	-	-	1,741,066
<b>Net Income</b>	61,418	645,614	-	-	12,674	-	-	44,350
<b>Actual Student Enrollment</b>	395	430	-	-	430	-	-	430
	Prior Year Actual 2015-16 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
<b>SCHOOL OPERATIONS</b>								
Board Expenses				-			-	
Classroom / Teaching Supplies & Materials	59,000	19,168		-	5,611		-	5,611
Special Ed Supplies & Materials	7,250	875		-	2,625		-	2,625
Textbooks / Workbooks	58,386	14,794		-	14,794		-	14,794
Supplies & Materials other				-			-	
Equipment / Furniture	5,000	3,000		-	3,000		-	3,000
Telephone	10,000	3,000		-	3,000		-	3,000
Technology	42,800	11,950		-	11,950		-	11,950
Student Testing & Assessment	10,000	1,000		-	3,000		-	3,000
Field Trips	20,000			-	5,000		-	7,500
Transportation (student)				-			-	
Student Services - other	45,001	3,864		-	14,379		-	14,379
Office Expense	28,000	16,063		-	6,313		-	6,313
Staff Development	32,000	8,000		-	8,000		-	8,000
Staff Recruitment	5,000	1,250		-	1,250		-	1,250
Student Recruitment / Marketing				-			-	
School Meals / Lunch	8,000	800		-	2,400		-	2,400
Travel (Staff)	2,000	500		-	500		-	500
Fundraising				-			-	
Other	12,000	1,750		-	1,750		-	1,750
<b>TOTAL SCHOOL OPERATIONS</b>	<b>344,437</b>	<b>86,014</b>	<b>-</b>	<b>-</b>	<b>83,571</b>	<b>-</b>	<b>-</b>	<b>86,071</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>								
Insurance	32,000	8,000		-	8,000		-	8,000
Janitorial				-			-	
Building and Land Rent / Lease / Facility Finance Interest				-			-	
Repairs & Maintenance	15,000	3,750		-	3,750		-	3,750
Equipment / Furniture				-			-	
Security				-			-	
Utilities				-			-	
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>47,000</b>	<b>11,750</b>	<b>-</b>	<b>-</b>	<b>11,750</b>	<b>-</b>	<b>-</b>	<b>11,750</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>150,000</b>	<b>37,500</b>		<b>-</b>	<b>37,500</b>		<b>-</b>	<b>37,500</b>
<b>RESERVES / CONTINGENCY</b>				<b>-</b>			<b>-</b>	

**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**  
**2016-17**

<b>Total Revenue</b>	<b>6,517,878</b>	<b>1,699,839</b>	-	-	<b>1,751,239</b>	-	-	<b>1,785,416</b>
<b>Total Expenses</b>	<b>6,456,460</b>	<b>1,054,225</b>	-	-	<b>1,738,565</b>	-	-	<b>1,741,066</b>
<b>Net Income</b>	<b>61,418</b>	<b>645,614</b>	-	-	<b>12,674</b>	-	-	<b>44,350</b>
<b>Actual Student Enrollment</b>	<b>395</b>	<b>430</b>	-	-	<b>430</b>	-	-	<b>430</b>
	<b>Prior Year Actual</b>	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd C</b>
	<b>2015-16</b>	<b>Original</b>	<b>Revised</b>		<b>Original</b>	<b>Revised</b>		<b>Original</b>
	<b>Revenue Per Pupil</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>
<b>TOTAL EXPENSES</b>	<b>6,456,460</b>	<b>1,054,225</b>	-	-	<b>1,738,565</b>	-	-	<b>1,741,066</b>
<b>NET INCOME</b>	<b>61,418</b>	<b>645,614</b>	-	-	<b>12,674</b>	-	-	<b>44,350</b>





<b>Total Revenue</b>	-	-	<b>1,815,240</b>	-	-
<b>Total Expenses</b>	-	-	<b>2,502,339</b>	-	-
<b>Net Income</b>	-	-	<b>(687,100)</b>	-	-
<b>Actual Student Enrollment</b>	-	-	<b>430</b>	-	-
	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>
Other		-			-
Other		-			-
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>	-	-	141,100	-	-
<b>LOCAL and OTHER REVENUE</b>					
Contributions and Donations		-			-
Fundraising		-			-
Erate Reimbursement		-	10,000		-
Earnings on Investments		-	1,250		-
Interest Income		-			-
Food Service (Income from meals)		-			-
Text Book		-			-
OTHER		-			-
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>	-	-	11,250	-	-
<b>TOTAL REVENUE</b>	-	-	<b>1,815,240</b>	-	-

<b>Total Revenue</b>		-	-	<b>1,815,240</b>	-
<b>Total Expenses</b>		-	-	<b>2,502,339</b>	-
<b>Net Income</b>		-	-	<b>(687,100)</b>	-
<b>Actual Student Enrollment</b>		-	-	<b>430</b>	-
		<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>	
		<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>
				<b>Variance</b>	
<b>EXPENSES</b>					
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>		Avg. No. of Positions			
Executive Management	-		-		-
Instructional Management	2.00		-	102,500	-
Deans, Directors & Coordinators	-		-		-
CFO / Director of Finance	-		-		-
Operation / Business Manager	1.00		-		-
Administrative Staff	2.00		-	34,627	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>5.00</b>	-	-	<b>137,127</b>	-
<b>INSTRUCTIONAL PERSONNEL COSTS</b>					
Teachers - Regular	22.00		-	858,827	-
Teachers - SPED	6.00		-	238,185	-
Substitute Teachers	-		-		-
Teaching Assistants	-		-		-
Specialty Teachers	5.00		-	186,366	-
Aides	3.00		-	54,870	-
Therapists & Counselors	-		-	204,387	-
Other	5.00		-	96,979	-
<b>TOTAL INSTRUCTIONAL</b>	<b>41.00</b>	-	-	<b>1,639,615</b>	-
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>					
Nurse	-		-		-
Librarian	-		-		-
Custodian	-		-		-
Security	-		-		-
Other	-		-		-
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>	-	-	-	-
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>		46.00	-	1,776,742	-
<b>PAYROLL TAXES AND BENEFITS</b>					
Payroll Taxes	-		-	136,465	-
Fringe / Employee Benefits	-		-	177,500	-

<b>Total Revenue</b>		-	-	<b>1,815,240</b>	-	-
<b>Total Expenses</b>		-	-	<b>2,502,339</b>	-	-
<b>Net Income</b>		-	-	<b>(687,100)</b>	-	-
<b>Actual Student Enrollment</b>		-	-	<b>430</b>	-	-
		<b>Quarter - 1/1 - 3/31</b>			<b>4th Quarter - 4/1 - 6/30</b>	
		<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>
Retirement / Pension			-	<u>177,562</u>		-
TOTAL PAYROLL TAXES AND BENEFITS		-	-	491,527	-	-
<b>TOTAL PERSONNEL SERVICE COSTS</b>			-	2,268,269	-	-
<b>CONTRACTED SERVICES</b>			-			-
Accounting / Audit			-	28,000		-
Legal			-	7,500		-
Management Company Fee			-			-
Nurse Services			-			-
Food Service / School Lunch			-			-
Payroll Services			-	1,750		-
Special Ed Services			-			-
Titlement Services (i.e. Title I)			-			-
Other Purchased / Professional / Consulting			-	<u>61,500</u>		-
<b>TOTAL CONTRACTED SERVICES</b>		-	-	98,750	-	-

46.00

<b>Total Revenue</b>	-	-	<b>1,815,240</b>	-	-
<b>Total Expenses</b>	-	-	<b>2,502,339</b>	-	-
<b>Net Income</b>	-	-	<b>(687,100)</b>	-	-
<b>Actual Student Enrollment</b>	-	-	<b>430</b>	-	-
	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>
<b>SCHOOL OPERATIONS</b>					
Board Expenses		-			-
Classroom / Teaching Supplies & Materials		-	5,610		-
Special Ed Supplies & Materials		-	2,625		-
Textbooks / Workbooks		-	14,794		-
Supplies & Materials other		-			-
Equipment / Furniture		-	3,000		-
Telephone		-	3,000		-
Technology		-	11,950		-
Student Testing & Assessment		-	3,000		-
Field Trips		-	7,500		-
Transportation (student)		-			-
Student Services - other		-	14,379		-
Office Expense		-	6,313		-
Staff Development		-	8,000		-
Staff Recruitment		-	1,250		-
Student Recruitment / Marketing		-			-
School Meals / Lunch		-	2,400		-
Travel (Staff)		-	500		-
Fundraising		-			-
Other		-	1,750		-
<b>TOTAL SCHOOL OPERATIONS</b>	-	-	<b>86,070</b>	-	-
<b>FACILITY OPERATION &amp; MAINTENANCE</b>					
Insurance		-	8,000		-
Janitorial		-			-
Building and Land Rent / Lease / Facility Finance Interest		-			-
Repairs & Maintenance		-	3,750		-
Equipment / Furniture		-			-
Security		-			-
Utilities		-			-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	-	<b>11,750</b>	-	-
<b>DEPRECIATION &amp; AMORTIZATION</b>		-	<b>37,500</b>		-
<b>RESERVES / CONTINGENCY</b>		-			-

<b>Total Revenue</b>	-	-	<b>1,815,240</b>	-	-
<b>Total Expenses</b>	-	-	<b>2,502,339</b>	-	-
<b>Net Income</b>	-	-	<b>(687,100)</b>	-	-
<b>Actual Student Enrollment</b>	-	-	<b>430</b>	-	-
	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Revised</b>		<b>Original</b>	<b>Revised</b>	
	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>
<b>TOTAL EXPENSES</b>	-	-	<b>2,502,339</b>	-	-
<b>NET INCOME</b>	-	-	<b>(687,100)</b>	-	-

<b>Total Revenue</b>	-	-	<b>1,815,240</b>	-	-
<b>Total Expenses</b>	-	-	<b>2,502,339</b>	-	-
<b>Net Income</b>	Quarter - 1/1 - 3/31		<b>(687,100)</b>	-	-
<b>Actual Student Enrollment</b>	-	-	<b>430</b>	-	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	<b>Revised</b>		<b>Original</b>	<b>Revised</b>	
	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>	<b>Budget</b>	<b>Variance</b>
<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>					
<b>Number of Districts:</b>	-	-	<b>1</b>	-	-
NYC CHANCELLOR'S OFFICE	-	-	<b>430</b>	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
ALL OTHER School Districts: ( Weighted Avg )	-	-	-	-	-
<b>TOTAL ENROLLMENT</b>	=	=	<b>430</b>	=	=
<b>REVENUE PER PUPIL</b>	=	=	<b>4,221</b>	=	=
<b>EXPENSES PER PUPIL</b>	-	-	<b>5,819</b>	-	-



**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**

2016-17

<b>Total Revenue</b>	<b>7,051,732</b>	<b>7,051,732</b>	<b>-</b>	<b>533,854</b>	<b>533,854</b>
<b>Total Expenses</b>	<b>7,036,194</b>	<b>7,036,194</b>	<b>-</b>	<b>(579,734)</b>	<b>(579,734)</b>
<b>Net Income</b>	<b>15,538</b>	<b>15,538</b>	<b>-</b>	<b>(45,880)</b>	<b>(45,880)</b>
<b>Actual Student Enrollment</b>					
	<b>Total Year</b>			<b>VARIANCE</b>	
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget vs. PY Budget</b>	<b>Revised Budget vs. PY Budget</b>
Other	-	-	-	-	-
Other	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES	321,000	321,000	-	44,000	44,000
<b>LOCAL and OTHER REVENUE</b>					
Contributions and Donations	-	-	-	-	-
Fundraising	-	-	-	-	-
Erate Reimbursement	40,000	40,000	-	20,000	20,000
Earnings on Investments	5,000	5,000	-	5,000	5,000
Interest Income	-	-	-	(5,000)	(5,000)
Food Service (Income from meals)	-	-	-	-	-
Text Book	34,176	34,176	-	2,781	2,781
OTHER	-	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	79,176	79,176	-	22,781	22,781
<b>TOTAL REVENUE</b>	<b>7,051,732</b>	<b>7,051,732</b>	<b>-</b>	<b>533,854</b>	<b>533,854</b>

**DESCRIPTION OF ASSUMPTIONS**

**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**  
**2016-17**

<b>Total Revenue</b>	<b>7,051,732</b>	<b>7,051,732</b>	<b>-</b>	<b>533,854</b>	<b>533,854</b>
<b>Total Expenses</b>	<b>7,036,194</b>	<b>7,036,194</b>	<b>-</b>	<b>(579,734)</b>	<b>(579,734)</b>
<b>Net Income</b>	<b>15,538</b>	<b>15,538</b>	<b>-</b>	<b>(45,880)</b>	<b>(45,880)</b>
<b>Actual Student Enrollment</b>					

Total Year			VARIANCE	
Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

**DESCRIPTION OF ASSUMPTIONS**

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

Avg. No. of Positions

Executive Management	-	-	-	-	-
Instructional Management	2.00	410,000	410,000	(130,000)	(130,000)
Deans, Directors & Coordinators	-	-	-	-	-
CFO / Director of Finance	-	-	-	-	-
Operation / Business Manager	1.00	-	-	92,000	92,000
Administrative Staff	2.00	138,508	138,508	(5,615)	(5,615)
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>5.00</b>	<b>548,508</b>	<b>548,508</b>	<b>(43,615)</b>	<b>(43,615)</b>

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	22.00	2,061,184	2,061,184	(230,215)	(230,215)
Teachers - SPED	6.00	571,645	571,645	(175,028)	(175,028)
Substitute Teachers	-	-	-	-	-
Teaching Assistants	-	-	-	-	-
Specialty Teachers	5.00	447,280	447,280	203,859	203,859
Aides	3.00	131,688	131,688	(14,059)	(14,059)
Therapists & Counselors	-	490,530	490,530	(17,505)	(17,505)
Other	5.00	176,680	176,680	25,003	25,003
<b>TOTAL INSTRUCTIONAL</b>	<b>41.00</b>	<b>3,879,007</b>	<b>3,879,007</b>	<b>(207,945)</b>	<b>(207,945)</b>

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-	-	-	-	-
Librarian	-	-	-	-	-
Custodian	-	-	-	-	-
Security	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**SUBTOTAL PERSONNEL SERVICE COSTS**

46.00	4,427,515	4,427,515	-	(251,560)	(251,560)
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**PAYROLL TAXES AND BENEFITS**

Payroll Taxes	338,705	338,705	-	(19,245)	(19,245)
Fringe / Employee Benefits	710,000	710,000	-	(105,600)	(105,600)

**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**  
**2016-17**

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
<b>Total Revenue</b>	7,051,732	7,051,732	-	533,854	533,854
<b>Total Expenses</b>	7,036,194	7,036,194	-	(579,734)	(579,734)
<b>Net Income</b>	15,538	15,538	-	(45,880)	(45,880)
<b>Actual Student Enrollment</b>					
Retirement / Pension	710,248	710,248	-	(256,040)	(256,040)
TOTAL PAYROLL TAXES AND BENEFITS	1,758,953	1,758,953	-	(380,885)	(380,885)
<b>TOTAL PERSONNEL SERVICE COSTS</b>	6,186,468	6,186,468	-	(632,445)	(632,445)
<b>CONTRACTED SERVICES</b>					
Accounting / Audit	28,000	28,000	-	-	-
Legal	30,000	30,000	-	(30,000)	(30,000)
Management Company Fee	-	-	-	-	-
Nurse Services	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-
Payroll Services	7,000	7,000	-	-	-
Special Ed Services	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-
Other Purchased / Professional / Consulting	246,000	246,000	-	80,000	80,000
<b>TOTAL CONTRACTED SERVICES</b>	311,000	311,000	-	50,000	50,000

**DESCRIPTION OF ASSUMPTIONS**

46.00

**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**  
**2016-17**

<b>Total Revenue</b>	<b>7,051,732</b>	<b>7,051,732</b>	<b>-</b>	<b>533,854</b>	<b>533,854</b>
<b>Total Expenses</b>	<b>7,036,194</b>	<b>7,036,194</b>	<b>-</b>	<b>(579,734)</b>	<b>(579,734)</b>
<b>Net Income</b>	<b>15,538</b>	<b>15,538</b>	<b>-</b>	<b>(45,880)</b>	<b>(45,880)</b>
<b>Actual Student Enrollment</b>					

	<b>Total Year</b>			<b>VARIANCE</b>	
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget vs. PY Budget</b>	<b>Revised Budget vs. PY Budget</b>

**DESCRIPTION OF ASSUMPTIONS**

**SCHOOL OPERATIONS**

Board Expenses	-	-	-	-	-
Classroom / Teaching Supplies & Materials	36,000	36,000	-	23,000	23,000
Special Ed Supplies & Materials	8,750	8,750	-	(1,500)	(1,500)
Textbooks / Workbooks	59,176	59,176	-	(790)	(790)
Supplies & Materials other	-	-	-	-	-
Equipment / Furniture	12,000	12,000	-	(7,000)	(7,000)
Telephone	12,000	12,000	-	(2,000)	(2,000)
Technology	47,800	47,800	-	(5,000)	(5,000)
Student Testing & Assessment	10,000	10,000	-	-	-
Field Trips	20,000	20,000	-	-	-
Transportation (student)	-	-	-	-	-
Student Services - other	47,000	47,000	-	(1,999)	(1,999)
Office Expense	35,000	35,000	-	(7,000)	(7,000)
Staff Development	32,000	32,000	-	-	-
Staff Recruitment	5,000	5,000	-	-	-
Student Recruitment / Marketing	-	-	-	-	-
School Meals / Lunch	8,000	8,000	-	-	-
Travel (Staff)	2,000	2,000	-	-	-
Fundraising	-	-	-	-	-
Other	7,000	7,000	-	5,000	5,000
<b>TOTAL SCHOOL OPERATIONS</b>	<b>341,726</b>	<b>341,726</b>	<b>-</b>	<b>2,711</b>	<b>2,711</b>

**FACILITY OPERATION & MAINTENANCE**

Insurance	32,000	32,000	-	-	-
Janitorial	-	-	-	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	-	-
Repairs & Maintenance	15,000	15,000	-	-	-
Equipment / Furniture	-	-	-	-	-
Security	-	-	-	-	-
Utilities	-	-	-	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>47,000</b>	<b>47,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

**DEPRECIATION & AMORTIZATION**

	150,000	150,000	-	-	-
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**RESERVES / CONTINGENCY**

	-	-	-	-	-
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**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**

2016-17

<b>Total Revenue</b>	7,051,732	7,051,732	-	533,854	533,854
<b>Total Expenses</b>	7,036,194	7,036,194	-	(579,734)	(579,734)
<b>Net Income</b>	15,538	15,538	-	(45,880)	(45,880)
<b>Actual Student Enrollment</b>					
	<b>Total Year</b>			<b>VARIANCE</b>	
	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget vs. PY Budget</b>	<b>Revised Budget vs. PY Budget</b>
<b>TOTAL EXPENSES</b>	<u>7,036,194</u>	<u>7,036,194</u>	-	<u>(579,734)</u>	<u>(579,734)</u>
<b>NET INCOME</b>	<u>15,538</u>	<u>15,538</u>	-	<u>(45,880)</u>	<u>(45,880)</u>

**DESCRIPTION OF ASSUMPTIONS**

**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**

2016-17

<b>Total Revenue</b>	7,051,732	7,051,732	-	533,854	533,854
<b>Total Expenses</b>	7,036,194	7,036,194	-	(579,734)	(579,734)
<b>Net Income</b>	15,538	15,538	-	(45,880)	(45,880)
<b>Actual Student Enrollment</b>					

**Total Year**

**VARIANCE**

<b>Original Budget</b>	<b>Revised Budget</b>	<b>Variance</b>	<b>Original Budget vs. PY Budget</b>	<b>Revised Budget vs. PY Budget</b>
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**DESCRIPTION OF ASSUMPTIONS**

**ENROLLMENT - \*School Districts Are Linked To Above Entries\***

**Number of Districts:**

NYC CHANCELLOR'S OFFICE

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ALL OTHER School Districts: ( Weighted Avg )

**TOTAL ENROLLMENT**

**REVENUE PER PUPIL**

**EXPENSES PER PUPIL**

**UNIVERSITY PREP CHARTER HIGH SCHOOL  
BALANCE SHEET  
2016-17**

	<u>Prior Year</u>	Q1	Q2	Q3	Q4
	<u>2015-16</u>	<u>As of 9/30</u>	<u>As of 12/31</u>	<u>As of 3/31</u>	<u>As of 6/30</u>
<b><u>ASSETS</u></b>					
<b><u>CURRENT ASSETS</u></b>					
Cash and cash equivalents	-	-	-	-	-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	-	-	-	-	-
<b><u>PROPERTY, BUILDING AND EQUIPMENT, net</u></b>	-	-	-	-	-
<b><u>OTHER ASSETS</u></b>	-	-	-	-	-
<b>TOTAL ASSETS</b>	-	-	-	-	-
<b><u>LIABILITIES AND NET ASSETS</u></b>					
<b><u>CURRENT LIABILITIES</u></b>					
Accounts payable and accrued expenses	-	-	-	-	-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	-	-	-	-	-
<b><u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u></b>	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	-	-	-	-	-
<b><u>NET ASSETS</u></b>					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
<b>TOTAL NET ASSETS</b>	-	-	-	-	-
<b>TOTAL LIABILITIES AND NET ASSETS</b>	-	-	-	-	-



**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**

**2016-17**

<b>Total Revenue</b>	-	1,699,839	-	-	1,751,239	-	-
<b>Total Expenses</b>	-	1,054,225	-	-	1,738,565	-	-
<b>Net Income</b>	-	645,614	-	-	12,674	-	-
<b>Actual Student Enrollment</b>	-	430	-	-	430	-	-
<b>2016-17</b>							
<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>							
	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd Quarter</b>
	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>
TOTAL REVENUE FROM FEDERAL SOURCES	-	25,700	-	-	77,100	-	-
<b>LOCAL and OTHER REVENUE</b>							
Contributions and Donations		-	-		-	-	
Fundraising		-	-		-	-	
Erate Reimbursement		10,000	-		10,000	-	
Earnings on Investments		1,250	-		1,250	-	
Interest Income		-	-		-	-	
Food Service (Income from meals)		-	-		-	-	
Text Book		-	-		-	-	
OTHER		-	-		-	-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	11,250	-	-	11,250	-	-
<b>TOTAL REVENUE</b>	-	<b>1,699,839</b>	-	-	<b>1,751,239</b>	-	-

**UNIVERSITY PREP CHARTER HIGH  
Budget / Operating Plan**

**2016-17**

<b>Total Revenue</b>	-	<b>1,699,839</b>	-	-	<b>1,751,239</b>	-	-
<b>Total Expenses</b>	-	<b>1,054,225</b>	-	-	<b>1,738,565</b>	-	-
<b>Net Income</b>	-	<b>645,614</b>	-	-	<b>12,674</b>	-	-
<b>Actual Student Enrollment</b>	-	<b>430</b>	-	-	<b>430</b>	-	-

<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd Quarter</b>
	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>

<b>EXPENSES</b>	<b>Quarter 0</b>						
	<b>No. of Positions</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>							
Executive Management	-		-	-		-	-
Instructional Management	-		102,500	-		102,500	-
Deans, Directors & Coordinators	-		-	-		-	-
CFO / Director of Finance	-		-	-		-	-
Operation / Business Manager	-		-	-		-	-
Administrative Staff	-		<u>34,627</u>	-		<u>34,627</u>	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	-		- 137,127	-		- 137,127	-
<b>INSTRUCTIONAL PERSONNEL COSTS</b>							
Teachers - Regular	-		171,766	-		515,296	-
Teachers - SPED	-		47,636	-		142,912	-
Substitute Teachers	-		-	-		-	-
Teaching Assistants	-		-	-		-	-
Specialty Teachers	-		37,274	-		111,820	-
Aides	-		10,974	-		32,922	-
Therapists & Counselors	-		40,878	-		122,632	-
Other	-		<u>12,638</u>	-		<u>33,532</u>	-
<b>TOTAL INSTRUCTIONAL</b>	-		- 321,164	-		- 959,113	-
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>							
Nurse	-		-	-		-	-
Librarian	-		-	-		-	-
Custodian	-		-	-		-	-
Security	-		-	-		-	-
Other	-		-	-		-	-
<b>TOTAL NON-INSTRUCTIONAL</b>	-		-	-		-	-
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	-		- 458,291	-		- 1,096,240	-
<b>PAYROLL TAXES AND BENEFITS</b>							
Payroll Taxes			34,858	-		83,691	-
Fringe / Employee Benefits			177,500	-		177,500	-
Retirement / Pension			<u>177,562</u>	-		<u>177,562</u>	-
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>			- 389,920	-		- 438,753	-
<b>TOTAL PERSONNEL SERVICE COSTS</b>			- 848,211	-		- 1,534,994	-

**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**

**2016-17**

<b>Total Revenue</b>	-	<b>1,699,839</b>	-	-	<b>1,751,239</b>	-	-
<b>Total Expenses</b>	-	<b>1,054,225</b>	-	-	<b>1,738,565</b>	-	-
<b>Net Income</b>	-	<b>645,614</b>	-	-	<b>12,674</b>	-	-
<b>Actual Student Enrollment</b>	-	<b>430</b>	-	-	<b>430</b>	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual
	<b>CONTRACTED SERVICES</b>						
Accounting / Audit		-	-		-	-	
Legal		7,500	-		7,500	-	
Management Company Fee		-	-		-	-	
Nurse Services		-	-		-	-	
Food Service / School Lunch		-	-		-	-	
Payroll Services		1,750	-		1,750	-	
Special Ed Services		-	-		-	-	
Titlement Services (i.e. Title I)		-	-		-	-	
Other Purchased / Professional / Consulting		61,500	-		61,500	-	
<b>TOTAL CONTRACTED SERVICES</b>	-	<b>70,750</b>	-	-	<b>70,750</b>	-	-

**UNIVERSITY PREP CHARTER HIGH  
Budget / Operating Plan**

**2016-17**

<b>Total Revenue</b>	-	<b>1,699,839</b>	-	-	<b>1,751,239</b>	-	-
<b>Total Expenses</b>	-	<b>1,054,225</b>	-	-	<b>1,738,565</b>	-	-
<b>Net Income</b>	-	<b>645,614</b>	-	-	<b>12,674</b>	-	-
<b>Actual Student Enrollment</b>	-	<b>430</b>	-	-	<b>430</b>	-	-

<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>	<b>1st Quarter - 7/1 - 9/30</b>			<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd Quarter</b>
	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>

**SCHOOL OPERATIONS**

Board Expenses	-	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	19,168	-	-	5,611	-	-	-
Special Ed Supplies & Materials	875	-	-	2,625	-	-	-
Textbooks / Workbooks	14,794	-	-	14,794	-	-	-
Supplies & Materials other	-	-	-	-	-	-	-
Equipment / Furniture	3,000	-	-	3,000	-	-	-
Telephone	3,000	-	-	3,000	-	-	-
Technology	11,950	-	-	11,950	-	-	-
Student Testing & Assessment	1,000	-	-	3,000	-	-	-
Field Trips	-	-	-	5,000	-	-	-
Transportation (student)	-	-	-	-	-	-	-
Student Services - other	3,864	-	-	14,379	-	-	-
Office Expense	16,063	-	-	6,313	-	-	-
Staff Development	8,000	-	-	8,000	-	-	-
Staff Recruitment	1,250	-	-	1,250	-	-	-
Student Recruitment / Marketing	-	-	-	-	-	-	-
School Meals / Lunch	800	-	-	2,400	-	-	-
Travel (Staff)	500	-	-	500	-	-	-
Fundraising	-	-	-	-	-	-	-
Other	<u>1,750</u>	-	-	<u>1,750</u>	-	-	-
<b>TOTAL SCHOOL OPERATIONS</b>	-	<b>86,014</b>	-	-	<b>83,571</b>	-	-

**FACILITY OPERATION & MAINTENANCE**

Insurance	8,000	-	-	8,000	-	-	-
Janitorial	-	-	-	-	-	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	-	-	-	-
Repairs & Maintenance	3,750	-	-	3,750	-	-	-
Equipment / Furniture	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	<b>11,750</b>	-	-	<b>11,750</b>	-	-

**DEPRECIATION & AMORTIZATION**

	37,500	-	-	37,500	-	-	-
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**RESERVES / CONTINGENCY**

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<b>TOTAL EXPENSES</b>	-	<b>1,054,225</b>	-	-	<b>1,738,565</b>	-	-
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**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**

**2016-17**

<b>Total Revenue</b>	-	1,699,839	-	-	1,751,239	-	-	
<b>Total Expenses</b>	-	1,054,225	-	-	1,738,565	-	-	
<b>Net Income</b>	-	645,614	-	-	12,674	-	-	
<b>Actual Student Enrollment</b>	-	430	-	-	430	-	-	
				<b>1st Quarter - 7/1 - 9/30</b>	<b>2nd Quarter - 10/1 - 12/31</b>			<b>3rd Quarter - 1/1 - 3/31</b>
<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>								
	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	
<b>NET INCOME</b>	-	645,614	-	-	12,674	-	-	



**3H SCHOOL  
n**

<b>Total Revenue</b>	<b>1,785,416</b>	-	-	<b>1,815,240</b>	-
<b>Total Expenses</b>	<b>1,741,066</b>	-	-	<b>2,502,339</b>	-
<b>Net Income</b>	<b>44,350</b>	-	-	<b>(687,100)</b>	-
<b>Actual Student Enrollment</b>	<b>430</b>	-	-	<b>430</b>	-

<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>

**REVENUE**

**REVENUES FROM STATE SOURCES**

Per Pupil Revenue

CY Per Pupil Rate

NYC CHANCELLOR'S OFFICE

14,027

1,507,903	-		1,507,903	-
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ALL OTHER School Districts: ( Count = 0 )

TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)

14,027

1,507,903	-	-	1,507,903	-
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Special Education Revenue

154,987	-		154,987	-
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Grants

Stimulus

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DYCD (Department of Youth and Community Development)

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Other

-	-		-	-
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Other

-	-		-	-
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TOTAL REVENUE FROM STATE SOURCES

1,662,890	-	-	1,662,890	-
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**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs

-	-		64,000	-
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Title I

73,500	-		73,500	-
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Title Funding - Other

3,600	-		3,600	-
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School Food Service (Free Lunch)

-	-		-	-
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Grants

Charter School Program (CSP) Planning & Implementation

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Other

-	-		-	-
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Other

-	-		-	-
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**SH SCHOOL  
n**

<b>Total Revenue</b>	<b>1,785,416</b>	-	-	<b>1,815,240</b>	-
<b>Total Expenses</b>	<b>1,741,066</b>	-	-	<b>2,502,339</b>	-
<b>Net Income</b>	<b>44,350</b>	-	-	<b>(687,100)</b>	-
<b>Actual Student Enrollment</b>	<b>430</b>	-	-	<b>430</b>	-
	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>	<b>Current</b>			<b>Current</b>	
	<b>Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
TOTAL REVENUE FROM FEDERAL SOURCES	77,100	-	-	141,100	-
<b>LOCAL and OTHER REVENUE</b>					
Contributions and Donations	-	-		-	-
Fundraising	-	-		-	-
Erate Reimbursement	10,000	-		10,000	-
Earnings on Investments	1,250	-		1,250	-
Interest Income	-	-		-	-
Food Service (Income from meals)	-	-		-	-
Text Book	34,176	-		-	-
OTHER	-	-		-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	45,426	-	-	11,250	-
<b>TOTAL REVENUE</b>	<b>1,785,416</b>	<b>-</b>	<b>-</b>	<b>1,815,240</b>	<b>-</b>

**SH SCHOOL  
n**

<b>Total Revenue</b>	1,785,416	-	-	1,815,240	-
<b>Total Expenses</b>	1,741,066	-	-	2,502,339	-
<b>Net Income</b>	44,350	-	-	(687,100)	-
<b>Actual Student Enrollment</b>	430	-	-	430	-

<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

	Quarter 0 No. of Positions				
Executive Management	-	-		-	-
Instructional Management	-	102,500	-	102,500	-
Deans, Directors & Coordinators	-	-		-	-
CFO / Director of Finance	-	-		-	-
Operation / Business Manager	-	-		-	-
Administrative Staff	-	34,627	-	34,627	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	-	137,127	-	137,127	-

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	-	515,296	-	858,827	-
Teachers - SPED	-	142,912	-	238,185	-
Substitute Teachers	-	-		-	-
Teaching Assistants	-	-		-	-
Specialty Teachers	-	111,820	-	186,366	-
Aides	-	32,922	-	54,870	-
Therapists & Counselors	-	122,633	-	204,387	-
Other	-	33,532	-	96,979	-
<b>TOTAL INSTRUCTIONAL</b>	-	959,114	-	1,639,615	-

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-	-		-	-
Librarian	-	-		-	-
Custodian	-	-		-	-
Security	-	-		-	-
Other	-	-		-	-
<b>TOTAL NON-INSTRUCTIONAL</b>	-	-		-	-

**SUBTOTAL PERSONNEL SERVICE COSTS**

**PAYROLL TAXES AND BENEFITS**

Payroll Taxes		83,691	-	136,465	-
Fringe / Employee Benefits		177,500	-	177,500	-
Retirement / Pension		177,562	-	177,562	-
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		438,753	-	491,527	-

**TOTAL PERSONNEL SERVICE COSTS**

	-	1,534,995	-	2,268,269	-
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<b>SH SCHOOL</b>					
<b>n</b>					
<b>Total Revenue</b>	1,785,416	-	-	1,815,240	-
<b>Total Expenses</b>	1,741,066	-	-	2,502,339	-
<b>Net Income</b>	44,350	-	-	(687,100)	-
<b>Actual Student Enrollment</b>	430	-	-	430	-
		Quarter - 1/1 - 3/31	4th Quarter - 4/1 - 6/30		
<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>		<b>SH SCHOOL</b>			
		n	Current Budget	Variance	Actual
<b>CONTRACTED SERVICES</b>					
Accounting / Audit	-	-		28,000	-
Legal	7,500	-		7,500	-
Management Company Fee	-	-		-	-
Nurse Services	-	-		-	-
Food Service / School Lunch	-	-		-	-
Payroll Services	1,750	-		1,750	-
Special Ed Services	-	-		-	-
Titlement Services (i.e. Title I)	-	-		-	-
Other Purchased / Professional / Consulting	61,500	-		61,500	-
<b>TOTAL CONTRACTED SERVICES</b>	70,750	-	-	98,750	-

**SH SCHOOL  
n**

<b>Total Revenue</b>	1,785,416	-	-	1,815,240	-
<b>Total Expenses</b>	1,741,066	-	-	2,502,339	-
<b>Net Income</b>	44,350	-	-	(687,100)	-
<b>Actual Student Enrollment</b>	430	-	-	430	-

<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>	<b>Quarter - 1/1 - 3/31</b>		<b>4th Quarter - 4/1 - 6/30</b>		
	<b>Current Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Current Budget</b>	<b>Variance</b>

<b>SCHOOL OPERATIONS</b>					
Board Expenses	-	-		-	-
Classroom / Teaching Supplies & Materials	5,611	-		5,610	-
Special Ed Supplies & Materials	2,625	-		2,625	-
Textbooks / Workbooks	14,794	-		14,794	-
Supplies & Materials other	-	-		-	-
Equipment / Furniture	3,000	-		3,000	-
Telephone	3,000	-		3,000	-
Technology	11,950	-		11,950	-
Student Testing & Assessment	3,000	-		3,000	-
Field Trips	7,500	-		7,500	-
Transportation (student)	-	-		-	-
Student Services - other	14,379	-		14,379	-
Office Expense	6,313	-		6,313	-
Staff Development	8,000	-		8,000	-
Staff Recruitment	1,250	-		1,250	-
Student Recruitment / Marketing	-	-		-	-
School Meals / Lunch	2,400	-		2,400	-
Travel (Staff)	500	-		500	-
Fundraising	-	-		-	-
Other	<u>1,750</u>	-		<u>1,750</u>	-
<b>TOTAL SCHOOL OPERATIONS</b>	<b>86,071</b>	-	-	<b>86,070</b>	-
<b>FACILITY OPERATION &amp; MAINTENANCE</b>					
Insurance	8,000	-		8,000	-
Janitorial	-	-		-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-		-	-
Repairs & Maintenance	3,750	-		3,750	-
Equipment / Furniture	-	-		-	-
Security	-	-		-	-
Utilities	-	-		-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>11,750</b>	-	-	<b>11,750</b>	-
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>37,500</b>	-		<b>37,500</b>	-
<b>RESERVES / CONTINGENCY</b>	-	-		-	-
<b>TOTAL EXPENSES</b>	<b><u>1,741,066</u></b>	-	-	<b><u>2,502,339</u></b>	-

SH SCHOOL SH SCHOOL					
n					
Total Revenue	1,785,416	-	-	1,815,240	-
Total Expenses	1,741,066	-	-	2,502,339	-
Net Income	44,350	-	-	(687,100)	-
Actual Student Enrollment	430	-	-	430	-
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
		Quarter - 1/1 - 3/31			
		Current Budget	Variance	Actual	Current Budget
NET INCOME	44,350	-	-	(687,100)	-

**PH SCHOOL  
n**

<b>Total Revenue</b>	1,785,416	-	-	1,815,240	-
<b>Total Expenses</b>	1,741,066	-	-	2,502,339	-
<b>Net Income</b>	44,350	-	-	(687,100)	-
<b>Actual Student Enrollment</b>	430	-	-	430	-

<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30	
	Current Budget	Variance	Actual	Current Budget	Variance

<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>					
NYC CHANCELLOR'S OFFICE	430	-	-	430	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
ALL OTHER School Districts: ( Count = 0 )	-	-	-	-	-
<b>TOTAL ENROLLMENT</b>	<b>430</b>	-	-	<b>430</b>	-
<b>REVENUE PER PUPIL</b>	<b>4,152</b>	-	-	<b>4,221</b>	-
<b>EXPENSES PER PUPIL</b>	<b>4,049</b>	-	-	<b>5,819</b>	-



**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**

**2016-17**

<b>Total Revenue</b>	-	-	-	7,051,732	(7,051,732)	-	-	7,051,732
<b>Total Expenses</b>	-	-	-	7,036,194	7,036,194	-	-	7,036,194
<b>Net Income</b>	-	-	-	15,538	(15,538)	-	-	15,538
<b>Actual Student Enrollment</b>	-	-	-			-	-	

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

**TOTALS AND VARIANCE ANALYSIS**

	<b>Actual</b>	<b>Current Budget (Current Quarter)</b>	<b>Actual vs. Current Budget</b>	<b>Current Budget - TY</b>	<b>Actual vs. Current Budget TY</b>	<b>Original Budget (Current Quarter)</b>	<b>Actual vs. Original Budget</b>	<b>Original Budget -</b>
TOTAL REVENUE FROM FEDERAL SOURCES	-	-	-	321,000	(321,000)	-	-	321,000
<b>LOCAL and OTHER REVENUE</b>								
Contributions and Donations	-	-	-	-	-	-	-	
Fundraising	-	-	-	-	-	-	-	
Erate Reimbursement	-	-	-	40,000	(40,000)	-	-	40,000
Earnings on Investments	-	-	-	5,000	(5,000)	-	-	5,000
Interest Income	-	-	-	-	-	-	-	
Food Service (Income from meals)	-	-	-	-	-	-	-	
Text Book	-	-	-	34,176	(34,176)	-	-	34,176
OTHER	-	-	-	-	-	-	-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	-	-	79,176	(79,176)	-	-	79,176
<b>TOTAL REVENUE</b>	-	-	-	<b>7,051,732</b>	<b>(7,051,732)</b>	-	-	<b>7,051,732</b>

**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**

**2016-17**

<b>Total Revenue</b>	-	-	-	<b>7,051,732</b>	<b>(7,051,732)</b>	-	-	<b>7,051,732</b>
<b>Total Expenses</b>	-	-	-	<b>7,036,194</b>	<b>7,036,194</b>	-	-	<b>7,036,194</b>
<b>Net Income</b>	-	-	-	<b>15,538</b>	<b>(15,538)</b>	-	-	<b>15,538</b>
<b>Actual Student Enrollment</b>	-	-	-			-	-	

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

**TOTALS AND VARIANCE ANALYSIS**

		<b>Current Budget (Current Quarter)</b>	<b>Actual vs. Current Budget</b>	<b>Current Budget - TY</b>	<b>Actual vs. Current Budget TY</b>	<b>Original Budget (Current Quarter)</b>	<b>Actual vs. Original Budget</b>	<b>Original Budget - TY</b>
<b>EXPENSES</b>	Quarter 0							
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>	No. of Positions							
Executive Management	-	-	-	-	-	-	-	-
Instructional Management	-	-	-	410,000	410,000	-	-	410,000
Deans, Directors & Coordinators	-	-	-	-	-	-	-	-
CFO / Director of Finance	-	-	-	-	-	-	-	-
Operation / Business Manager	-	-	-	-	-	-	-	-
Administrative Staff	-	-	-	138,508	138,508	-	-	138,508
<b>TOTAL ADMINISTRATIVE STAFF</b>	-	-	-	<b>548,508</b>	<b>548,508</b>	-	-	<b>548,508</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>								
Teachers - Regular	-	-	-	2,061,184	2,061,184	-	-	2,061,184
Teachers - SPED	-	-	-	571,645	571,645	-	-	571,645
Substitute Teachers	-	-	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-	-	-
Specialty Teachers	-	-	-	447,280	447,280	-	-	447,280
Aides	-	-	-	131,688	131,688	-	-	131,688
Therapists & Counselors	-	-	-	490,530	490,530	-	-	490,530
Other	-	-	-	176,680	176,680	-	-	176,680
<b>TOTAL INSTRUCTIONAL</b>	-	-	-	<b>3,879,007</b>	<b>3,879,007</b>	-	-	<b>3,879,007</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>								
Nurse	-	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>TOTAL NON-INSTRUCTIONAL</b>	-	-	-	-	-	-	-	-
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	-	-	-	<b>4,427,515</b>	<b>4,427,515</b>	-	-	<b>4,427,515</b>
<b>PAYROLL TAXES AND BENEFITS</b>								
Payroll Taxes	-	-	-	338,705	338,705	-	-	338,705
Fringe / Employee Benefits	-	-	-	710,000	710,000	-	-	710,000
Retirement / Pension	-	-	-	710,248	710,248	-	-	710,248
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>	-	-	-	<b>1,758,953</b>	<b>1,758,953</b>	-	-	<b>1,758,953</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>	-	-	-	<b>6,186,468</b>	<b>6,186,468</b>	-	-	<b>6,186,468</b>

**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**

**2016-17**

<b>Total Revenue</b>	-	-	-	7,051,732	(7,051,732)	-	-	7,051,732
<b>Total Expenses</b>	-	-	-	7,036,194	7,036,194	-	-	7,036,194
<b>Net Income</b>	-	-	-	15,538	(15,538)	-	-	15,538
<b>Actual Student Enrollment</b>	-	-	-			-	-	

**TOTALS AND VARIANCE ANALYSIS**

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

	<b>Actual</b>	<b>Current Budget (Current Quarter)</b>	<b>Actual vs. Current Budget</b>	<b>Current Budget - TY</b>	<b>Actual vs. Current Budget TY</b>	<b>Original Budget (Current Quarter)</b>	<b>Actual vs. Original Budget</b>	<b>Original Budget -</b>
<b>CONTRACTED SERVICES</b>								
Accounting / Audit	-	-	-	28,000	28,000	-	-	28,000
Legal	-	-	-	30,000	30,000	-	-	30,000
Management Company Fee	-	-	-	-	-	-	-	
Nurse Services	-	-	-	-	-	-	-	
Food Service / School Lunch	-	-	-	-	-	-	-	
Payroll Services	-	-	-	7,000	7,000	-	-	7,000
Special Ed Services	-	-	-	-	-	-	-	
Titlement Services (i.e. Title I)	-	-	-	-	-	-	-	
Other Purchased / Professional / Consulting	-	-	-	246,000	246,000	-	-	246,000
<b>TOTAL CONTRACTED SERVICES</b>	-	-	-	<u>311,000</u>	<u>311,000</u>	-	-	<u>311,000</u>

**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**

**2016-17**

<b>Total Revenue</b>	-	-	-	<b>7,051,732</b>	<b>(7,051,732)</b>	-	-	<b>7,051,732</b>
<b>Total Expenses</b>	-	-	-	<b>7,036,194</b>	<b>7,036,194</b>	-	-	<b>7,036,194</b>
<b>Net Income</b>	-	-	-	<b>15,538</b>	<b>(15,538)</b>	-	-	<b>15,538</b>
<b>Actual Student Enrollment</b>	-	-	-			-	-	

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

**TOTALS AND VARIANCE ANALYSIS**

	<b>Actual</b>	<b>Current Budget (Current Quarter)</b>	<b>Actual vs. Current Budget</b>	<b>Current Budget - TY</b>	<b>Actual vs. Current Budget TY</b>	<b>Original Budget (Current Quarter)</b>	<b>Actual vs. Original Budget</b>	<b>Original Budget -</b>
<b>SCHOOL OPERATIONS</b>								
Board Expenses	-	-	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	-	-	-	36,000	36,000	-	-	36,000
Special Ed Supplies & Materials	-	-	-	8,750	8,750	-	-	8,750
Textbooks / Workbooks	-	-	-	59,176	59,176	-	-	59,176
Supplies & Materials other	-	-	-	-	-	-	-	-
Equipment / Furniture	-	-	-	12,000	12,000	-	-	12,000
Telephone	-	-	-	12,000	12,000	-	-	12,000
Technology	-	-	-	47,800	47,800	-	-	47,800
Student Testing & Assessment	-	-	-	10,000	10,000	-	-	10,000
Field Trips	-	-	-	20,000	20,000	-	-	20,000
Transportation (student)	-	-	-	-	-	-	-	-
Student Services - other	-	-	-	47,000	47,000	-	-	47,000
Office Expense	-	-	-	35,000	35,000	-	-	35,000
Staff Development	-	-	-	32,000	32,000	-	-	32,000
Staff Recruitment	-	-	-	5,000	5,000	-	-	5,000
Student Recruitment / Marketing	-	-	-	-	-	-	-	-
School Meals / Lunch	-	-	-	8,000	8,000	-	-	8,000
Travel (Staff)	-	-	-	2,000	2,000	-	-	2,000
Fundraising	-	-	-	-	-	-	-	-
Other	-	-	-	7,000	7,000	-	-	7,000
<b>TOTAL SCHOOL OPERATIONS</b>	-	-	-	<b>341,726</b>	<b>341,726</b>	-	-	<b>341,726</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>								
Insurance	-	-	-	32,000	32,000	-	-	32,000
Janitorial	-	-	-	-	-	-	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	15,000	15,000	-	-	15,000
Equipment / Furniture	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	-	-	<b>47,000</b>	<b>47,000</b>	-	-	<b>47,000</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	-	-	-	<b>150,000</b>	<b>150,000</b>	-	-	<b>150,000</b>
<b>RESERVES / CONTINGENCY</b>	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	-	-	-	<b>7,036,194</b>	<b>7,036,194</b>	-	-	<b>7,036,194</b>

**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**Budget / Operating Plan**

**2016-17**

<b>Total Revenue</b>	-	-	-	7,051,732	(7,051,732)	-	-	7,051,732
<b>Total Expenses</b>	-	-	-	7,036,194	7,036,194	-	-	7,036,194
<b>Net Income</b>	-	-	-	15,538	(15,538)	-	-	15,538
<b>Actual Student Enrollment</b>	-	-	-			-	-	

**TOTALS AND VARIANCE ANALYSIS**

<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>		<b>Current</b>	<b>Actual</b>		<b>Actual</b>	<b>Original</b>	<b>Actual</b>	
		<b>Budget</b>	<b>vs.</b>	<b>Current</b>	<b>vs.</b>	<b>Budget</b>	<b>vs.</b>	<b>Original</b>
	<b>Actual</b>	<b>(Current</b>	<b>Current</b>	<b>Budget - TY</b>	<b>Current</b>	<b>(Current</b>	<b>Original</b>	<b>Budget -</b>
		<b>Quarter)</b>	<b>Budget</b>		<b>Budget TY</b>	<b>Quarter)</b>	<b>Budget</b>	
<b>NET INCOME</b>	-	-	-	15,538	(15,538)	-	-	15,538



<b>Total Revenue</b>		(7,051,732)	-	-
<b>Total Expenses</b>		7,036,194	-	-
<b>Net Income</b>		(15,538)	-	-
<b>Actual Student Enrollment</b>			-	-
<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>		<p><b>Actual vs. Original Budget TY</b></p>	<p><b>PY Actual (PY TY / No. of COMPLETED Actual CY</b></p>	<p><b>Actual CY vs. Actual PY</b></p>
<b>REVENUE</b>				
<b>REVENUES FROM STATE SOURCES</b>				
Per Pupil Revenue	CY Per Pupil Rate			
NYC CHANCELLOR'S OFFICE	14,027	(6,031,610)	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
ALL OTHER School Districts: ( Count = 0 )	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	14,027	(6,031,610)	-	-
Special Education Revenue		(619,946)	-	-
Grants				
Stimulus		-	-	-
DYCD (Department of Youth and Community Development)		-	-	-
Other		-	-	-
Other		-	-	-
<b>TOTAL REVENUE FROM STATE SOURCES</b>		<b>(6,651,556)</b>	<b>-</b>	<b>-</b>
<b>REVENUE FROM FEDERAL FUNDING</b>				
IDEA Special Needs		(64,000)	-	-
Title I		(245,000)	-	-
Title Funding - Other		(12,000)	-	-
School Food Service (Free Lunch)		-	-	-
Grants				
Charter School Program (CSP) Planning & Implementation		-	-	-
Other		-	-	-
Other		-	-	-



<b>Total Revenue</b>	<b>(7,051,732)</b>	-	-
<b>Total Expenses</b>	<b>7,036,194</b>	-	-
<b>Net Income</b>	<b>(15,538)</b>	-	-
<b>Actual Student Enrollment</b>		-	-
<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>			
	<b>Actual vs. Original Budget TY</b>	<b>PY Actual (PY TY / No. of COMPLETED Actual CY</b>	<b>Actual CY vs. Actual PY</b>
TOTAL REVENUE FROM FEDERAL SOURCES	(321,000)	-	-
<b>LOCAL and OTHER REVENUE</b>			
Contributions and Donations	-	-	-
Fundraising	-	-	-
Erate Reimbursement	(40,000)	-	-
Earnings on Investments	(5,000)	-	-
Interest Income	-	-	-
Food Service (Income from meals)	-	-	-
Text Book	(34,176)	-	-
OTHER	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	(79,176)	-	-
<b>TOTAL REVENUE</b>	<b>(7,051,732)</b>	-	-

<b>Total Revenue</b>	<b>(7,051,732)</b>	-	-
<b>Total Expenses</b>	<b>7,036,194</b>	-	-
<b>Net Income</b>	<b>(15,538)</b>	-	-
<b>Actual Student Enrollment</b>		-	-

**\*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

<b>Actual vs. Original Budget TY</b>	<b>PY Actual (PY TY / No. of COMPLETED Actual CY</b>	<b>Actual CY vs. Actual PY</b>
--------------------------------------	--	--------------------------------

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

	Quarter 0 No. of Positions			
Executive Management	-	-	-	-
Instructional Management	-	410,000	-	-
Deans, Directors & Coordinators	-	-	-	-
CFO / Director of Finance	-	-	-	-
Operation / Business Manager	-	-	-	-
Administrative Staff	-	138,508	-	-
<b>TOTAL ADMINISTRATIVE STAFF</b>	-	548,508	-	-

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	-	2,061,184	-	-
Teachers - SPED	-	571,645	-	-
Substitute Teachers	-	-	-	-
Teaching Assistants	-	-	-	-
Specialty Teachers	-	447,280	-	-
Aides	-	131,688	-	-
Therapists & Counselors	-	490,530	-	-
Other	-	176,680	-	-
<b>TOTAL INSTRUCTIONAL</b>	-	3,879,007	-	-

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-	-	-	-
Librarian	-	-	-	-
Custodian	-	-	-	-
Security	-	-	-	-
Other	-	-	-	-
<b>TOTAL NON-INSTRUCTIONAL</b>	-	-	-	-

**SUBTOTAL PERSONNEL SERVICE COSTS**

**PAYROLL TAXES AND BENEFITS**

Payroll Taxes	-	338,705	-	-
Fringe / Employee Benefits	-	710,000	-	-
Retirement / Pension	-	710,248	-	-
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>	-	1,758,953	-	-
<b>TOTAL PERSONNEL SERVICE COSTS</b>	-	6,186,468	-	-

--

<b>Total Revenue</b>	<b>(7,051,732)</b>	-	-
<b>Total Expenses</b>	<b>7,036,194</b>	-	-
<b>Net Income</b>	<b>(15,538)</b>	-	-
<b>Actual Student Enrollment</b>		-	
<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>			
	<b>Actual vs. Original Budget TY</b>	<b>PY Actual (PY TY / No. of COMPLETED Actual CY</b>	<b>Actual CY vs. Actual PY</b>
<b>CONTRACTED SERVICES</b>			
Accounting / Audit	28,000	-	-
Legal	30,000	-	-
Management Company Fee	-	-	-
Nurse Services	-	-	-
Food Service / School Lunch	-	-	-
Payroll Services	7,000	-	-
Special Ed Services	-	-	-
Titlement Services (i.e. Title I)	-	-	-
Other Purchased / Professional / Consulting	246,000	-	-
<b>TOTAL CONTRACTED SERVICES</b>	<b>311,000</b>	-	-

<b>Total Revenue</b>	(7,051,732)	-	-
<b>Total Expenses</b>	7,036,194	-	-
<b>Net Income</b>	(15,538)	-	-
<b>Actual Student Enrollment</b>		-	-
<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>			
	<b>Actual vs. Original Budget TY</b>	<b>PY Actual (PY TY / No. of COMPLETED Actual CY</b>	<b>Actual CY vs. Actual PY</b>
<b>SCHOOL OPERATIONS</b>			
Board Expenses	-	-	-
Classroom / Teaching Supplies & Materials	36,000	-	-
Special Ed Supplies & Materials	8,750	-	-
Textbooks / Workbooks	59,176	-	-
Supplies & Materials other	-	-	-
Equipment / Furniture	12,000	-	-
Telephone	12,000	-	-
Technology	47,800	-	-
Student Testing & Assessment	10,000	-	-
Field Trips	20,000	-	-
Transportation (student)	-	-	-
Student Services - other	47,000	-	-
Office Expense	35,000	-	-
Staff Development	32,000	-	-
Staff Recruitment	5,000	-	-
Student Recruitment / Marketing	-	-	-
School Meals / Lunch	8,000	-	-
Travel (Staff)	2,000	-	-
Fundraising	-	-	-
Other	7,000	-	-
<b>TOTAL SCHOOL OPERATIONS</b>	<b>341,726</b>	-	-
<b>FACILITY OPERATION &amp; MAINTENANCE</b>			
Insurance	32,000	-	-
Janitorial	-	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-	-
Repairs & Maintenance	15,000	-	-
Equipment / Furniture	-	-	-
Security	-	-	-
Utilities	-	-	-
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>47,000</b>	-	-
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>150,000</b>	-	-
<b>RESERVES / CONTINGENCY</b>	<b>-</b>	-	-
<b>TOTAL EXPENSES</b>	<b>7,036,194</b>	-	-

--

<b>Total Revenue</b>	<b>(7,051,732)</b>	-	-
<b>Total Expenses</b>	<b>7,036,194</b>	-	-
<b>Net Income</b>	<b>(15,538)</b>	-	-
<b>Actual Student Enrollment</b>		-	-
<p><b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b></p>			
	<b>Actual vs. Original Budget TY</b>	<b>PY Actual (PY TY / No. of COMPLETED Actual CY</b>	<b>Actual CY vs. Actual PY</b>
<b>NET INCOME</b>	<b>(15,538)</b>	-	-

--	--	--	--

<b>Total Revenue</b>	(7,051,732)	-	-
<b>Total Expenses</b>	7,036,194	-	-
<b>Net Income</b>	(15,538)	-	-
<b>Actual Student Enrollment</b>		-	-

<b>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</b>	<b>Actual</b>	<b>PY Actual (PY TY</b>	
	<b>vs.</b>	<b>/ No. of</b>	<b>Actual CY</b>
	<b>Original</b>	<b>COMPLETED</b>	<b>vs.</b>
	<b>Budget TY</b>	<b>Actual CY</b>	<b>Actual PY</b>

<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>			
NYC CHANCELLOR'S OFFICE		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
ALL OTHER School Districts: ( Count = 0 )		-	-
<b>TOTAL ENROLLMENT</b>		-	-
<b>REVENUE PER PUPIL</b>		-	-
<b>EXPENSES PER PUPIL</b>		-	-



**Annual Report Requirement**  
*for SUNY Authorized Charter Schools*  
**UNIVERSITY PREP CHARTER HIGH SCHOOL**  
**2016-17**

Administrative  
expenditures per pupil:

\$0.00

Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

**\*NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**

<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

**Trustee Name:**  
**Steve Barr**

---

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**  
**University Prep Charter High School**

---

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Chairman, Board of Trustees
  
2. Is the trustee an employee of any school operated by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 **Yes**  **No**

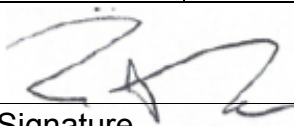
If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>None</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>NONE</i>				


07/21/17  
 \_\_\_\_\_  
 Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

BURTON SACKS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

UNIVERSITY PREP

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer, V.P.

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
			<b>NONE</b>	

*[Handwritten Signature]*

*7/24/17*  
Date

Signature

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** [Redacted]

**Business Address:** [Redacted]

**E-mail Address:** [Redacted]

**Home Telephone:** [Redacted]

**Home Address:** [Redacted]

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**  
**Robert Hunter Schoenfeld**

---

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**  
**University Prep Charter High School**

---

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
  
2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Special Education Teacher, planning and implementing cotaught lessons, servicing the special education population in the form of testing modifications, differentiated instruction, and the compiling of IEP data along with the writing of IEP's. Salary: 93689. June 2009.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

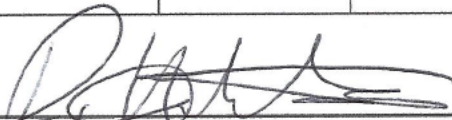
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and

			<b>relationship to yourself</b>
		<i>NONE</i>	

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps Taken to Avoid Conflict of Interest</b>
			<i>NONE</i>	

  
 \_\_\_\_\_  
 Signature

7/17/17  
 \_\_\_\_\_  
 Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** [REDACTED]

**Home Telephone:** [REDACTED]

**Home Address:** [REDACTED]

<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

**Trustee Name:**  
**Gideon Stein**

---

**Name of Charter School Education Corporation (for an unmerged school, this is  
the Charter School Name):**  
**University Prep Charter High School**

---

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?  
\_\_\_ **Yes** \_\_\_x\_\_\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

\_\_\_ **Yes** \_\_\_x\_\_\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
	<i>None</i>		

--	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
	<i>None</i>			



7/21/17

Signature

Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

RHONDA (Randy) WEINGARTEN

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

University Prep Charter High School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Board member

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><u>None</u> Please write "None" if applicable. Do not leave this space blank.</p>			

--	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

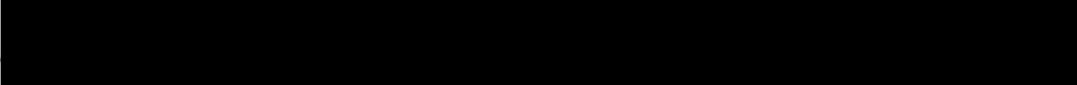
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
UFT	Bargaining Agent of employees	\$	Please write "None" if applicable. Do not leave this space blank.	Disclosure

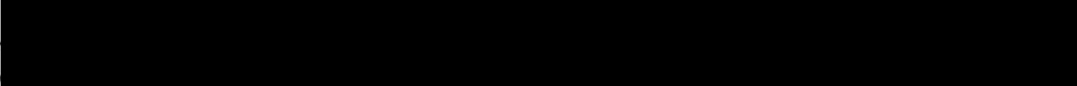
  
Signature

8/1/17  
Date

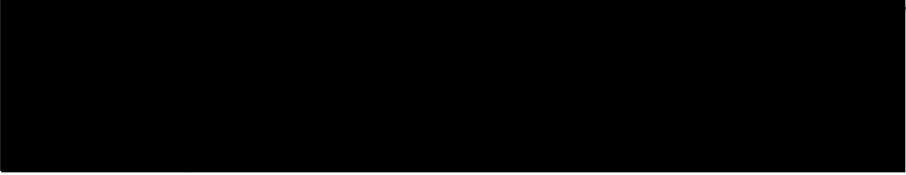
Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 

Business Address: 

E-mail Address: 

Home Telephone: 

Home Address: 




# Entry 9 BOT Table

Created: 07/05/2017 • Last updated: 07/21/2017

(tab across or use scroll bar at bottom of table)

## 1. Current Board Member Information

	Trustee Name	Email Addresses	Position on the Board	Committee Affiliations	Voting Member Per By Laws? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)	Number of Board Mtgs Attended during 2016-17?
1	Steve Barr	[REDACTED]	Chair/ Board President		Yes	Education	Elected May 2008; Third term	7
2	Burton Sacks	[REDACTED]	Trustee/Member		Yes	Education	Elected May 2008; Third term	7
3	Hunter Schoenfeld	[REDACTED]	Other	Teacher Representative	Yes	Education	Elected November 2015; First term	7
4	Gideon Stein	[REDACTED]	Trustee/Member		Yes	Education	Elected May 2010; Second term	5 or less
	Randi	[REDACTED]	Trustee				Elected May	

	Weingarten		e/Member		Yes	Education	2008; Third term	5 or less
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								

**2. Total Number of Members on June 30, 2016** 5

**3. Total Number of Members Joining the Board 2016-17 School Year** 0

**4. Total Number of Members Departing the Board during the 2016-17 School Year** 0

**5. Number of Voting Members 2016-17, as set by the by-laws, resolution or minutes** 5

**6. Number of Board Meetings**            7  
**Conducted in the 2016-17 School  
Year**

**7. Number of Board Meetings**            10  
**Scheduled for the [2017-18](#)  
School Year**

**Thank you.**



# Entry 11 Enrollment and Retention of Special Populations

Last updated: 07/28/2017

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## [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2016 2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2017 2018.

## Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Recruitment Targets 2016 17)	Describe Plans Toward Meeting Recruitment Targets 2017 18)
Economically Disadvantaged	<p>University Prep Charter School's recruitment efforts focus on Districts 7,8, 9, and 12, areas of the Bronx with high levels of families living in poverty. Therefore, we consider all of our recruitment efforts to be targeted toward Economically Disadvantaged students and our high percentage of this subgroup (86%) reflects the validity of that philosophy.</p> <p>Our efforts include presentations at middle school, attendance at high school fairs, distribution of brochures and flyers, and open houses held throughout the year.</p>	<p>As we came close to meeting our enrollment target (89%) for this subgroup, no changes are planned for the school's efforts to recruit Economically Disadvantaged students in 2017 18.</p>
English Language Learners	<p>To recruit English Language Learners in 2016 17, we make sure to visit all middle schools with higher than district averages for ELL students. For all presentations and open houses, we stress the various programs we provide to serve this subgroup as well as our high graduation rates. All recruitment materials, application and enrollment documents are available in Spanish, and translators are brought to all recruitment events. Using these strategies, English Language Learners comprised 10% of our total enrollment in 2016 17.</p>	<p>While we did not meet the enrollment target for this subgroup (16%), we are confident that our efforts are solid. Therefore, no major changes are planned for the school's strategies to recruit English Language Learners in 2017 18, although we will increase our efforts to develop relationships with schools and community based organizations that serve high levels of non English speaking families.</p>
Students with Disabilities	<p>Our efforts to recruit Students with Disabilities included strategic visits to schools that high percentages of students with IEP's, during which we outlined the special education program and additional support provided to all special needs students. When parents of students with IEPs ask, we proudly point out that we are open to all students. In addition to instructional and emotional support, we stated that we provide speech and hearing services to students who require them</p>	<p>As we came close to meeting our enrollment target (20%) for this subgroup, no changes are planned for the school's efforts to recruit Students with Disabilities in 2017 18.</p>

## Retention Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Retention Targets 2016 17)	Describe Plans Toward Meeting Retention Targets 2017 18)

Economically Disadvantaged	<p>We make every effort to retain all Economically Disadvantaged student who enrolls in our school. We believe the best way to prevent students from leaving due to their or their families' discontent is to provide as much support as possible. For emotional guidance, we have five counselors for four grade levels. This allows students who qualify for free or reduced price lunch to receive counseling if mandated or simply if they are at risk of failure or emotional crisis. Every counselor knows every student in his/her cohort and every student knows at least one adult outside of the classroom that he/she can go to for help. In addition, we cover any fees for special programs and uniforms for any student who cannot afford to pay.</p>	<p>As retention of Economically Disadvantaged students was strong, we will implement similar strategies in 2017 18.</p>
English Language Learners	<p>To retain English Language Learners, we employ a full time certified ELL teacher to provide all mandated services and to support subject matter teachers in working with ELL strategies in the least restrictive environment. ELL students can attend teacher office hours to receive supplemental instruction or to complete assignments. Translators are provided for all parent teacher conferences and school events.</p>	<p>As retention of English Language Learners was strong, we will implement similar strategies in 2017 18.</p>
Students with Disabilities	<p>We also provide numerous academic interventions for our students with IEPs, including office hours with any of their teachers. During this supplemental instruction time, students can get tutoring, extra help, or make up work as needed. For students with IEPs, we also revised the schedule/staffing to provide the least restrictive environment so that students received academic support in all of their core classes by a highly qualified special education teacher using an integrated co teaching model. In addition, we held two series of Saturday/Afterschool academies throughout the year to help students prepare for the Regents Exams. Our general strategy for retaining at risk students is to highlight the benefits of taking eight classes per year, especially with respect to graduating from high school and being accepted to college. We frequently meet with parents of students that are demonstrating characteristics that make them at risk of failure like poor</p>	<p>As retention of Students with Disabilities was strong, we will implement similar strategies in 2017 18.</p>

attendance, excessive lateness, poor behavior, significant academic struggles, and low student achievement. These students receive at risk counseling.



# Entry 12 Classroom Teacher and Administrator Attrition

Last updated: 07/21/2017

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

### Classroom Teacher Attrition Table

	FTE Classroom Teachers on June 30, 2016	FTE Classroom Teachers Departed 7/1/16 6/30/17	FTE Classroom Teachers Filling Vacant Positions 7/1/16 6/30/17	FTE Classroom Teachers Added in New Positions 7/1/16 6/30/17	FTE of Classroom Teachers on June 30, 2017
	33	6	5	1	33

### Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2016	FTE Administrators Departed 7/1/16 6/30/17	FTE Administrators Filling Vacant Positions 7/1/16 6/30/17	FTE Administrators Added in New Positions 7/1/16 6/30/17	FTE Administrative Positions on June 30, 2017
	3	1	1	1	4

Thank you



# UNIVERSITY PREP CHARTER HIGH SCHOOL | 2017-18 CALENDAR

**AUGUST 2017**

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 16-17 Regents exams
- 29-31 Staff PD (no students)

**FEBRUARY 2018**

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

- 16-23 Lunar New Year & Midwinter Recess (no school)

- 4 Labor Day (no school)
- 5 First day of school, & first day of marking period 1
- 14 Back-to-school night
- 21-22 Rosh Hashanah (no school)

**SEPTEMBER 2017**

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**MARCH 2018**

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 13 Parent-teacher conference days (evening)
- 16 Parent-teacher conference days (afternoon)
- 30-6 Spring recess (no school)

- 9 Columbus Day (no school)
- 17 Parent-teacher conference days (evening)
- 20 Parent-teacher conference day (afternoon)

**OCTOBER 2017**

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**APRIL 2018**

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 30-6 Spring recess (no school)
- 13 End of marking period 3
- 16 Start of marking period 4
- 25 CYOA Field Trips
- 28 Saturday Academy
- 30 Staff PD day (no students)

- 6 End of marking period 1
- 7 Staff PD day (no students)
- 8 Start of marking period 2
- 22-24 Thanksgiving holiday (no school)

**NOVEMBER 2017**

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**MAY 2018**

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 11 Parent-teacher conference days (afternoon)
- 28 Memorial Day (no school)
- 5,12,19 Saturday Academy

- 12 Parent-teacher conference days (evening)
- 15 Parent-teacher conference days (afternoon)
- 22-1 Winter recess (no school)
- 2,9,16 Saturday Academy

**DECEMBER 2017**

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**JUNE 2018**

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 5 Regents exams & grading
- 15 Eid al-Fitr (no school)
- 11 Alternate Prep Schedule
- 12-21 Regents exams & grading
- 21 Last day for students, & end of marking period 4
- 22,25 Staff PD (no students)
- 2,9 Saturday Academy
- 26 Graduation

- 1 Last day of Winter recess
- 2 Students return to school
- 15 Martin Luther King, Jr. Day (no school)
- 22 Alternate Prep Schedule
- 23-26 Regents exams
- 26 End of marking period 2
- 29 Staff PD (no students)
- 30 Start of marking period 3
- 6,20 Saturday Academy

**JANUARY 2018**

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			



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- No school / Holidays
- Marking period dates
- No students (staff reports)
- Parent-teacher conference days
- Regents exam days
- Saturday Academy